

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Personnel Board

FILED BY: John Senchyshyn

DATE OF MEETING: February 11, 2016

TIME OF MEETING: 6:00 pm

PLACE OF MEETING: Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**PERSONNEL BOARD**

Proposed Agenda

February 11, 2016

6:00 pm Public Comment

6:05 Review and Potential Vote to Approve Bylaw Language Changes, FTE Counts and Wage Scales for the Spring 2016 Personnel Board Warrant Article; Review and Potential Vote on Draft Response to the FinCom's Request for Warrant Preparation Information

6:10 Adjourn

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.