

PERSONNEL BOARD
Proposed Agenda
December 16, 2013
6:30 pm

- 6:30 Public Comment
- 6:45 Non Union Sick Leave Bank Withdrawal
- 7:00 Fire Union Sick Leave Transfer
- 7:15 Town Administrator's Job Description Review
- 7:30 Next Steps in Town Administrator Search
- Selection Committee, size, composition, process for serving on committee, expectations of and commitment expected.
 - Liaison with Consultant
- 8:00 Town Administrator's Contract Suggested Process,
- Review Particulars, Suggestions for Improvements
- 9:00 Review and Discussion of Topics Discussed at Joint Meeting of BOS and Personnel Board,
- Performance Review of new Town Administrator,
 - Suggestions for Communication between BOS and new Town Administrator
- 10:00 2013 Vacation Carryover Requests and Payment for Unused Vacation
- 10:10 Approval of Minutes
- 10:15 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, if any.
- 10:20 Adjourn