

## MEETING MINUTES

Permanent Municipal Building Committee (PMBC)

Tuesday, January 10, 2017, 7:00 p.m.

*Approved as amended 2/28/17*

Town Building – Board of Selectmen Meeting Room

### Attendees:

PMBC Members:	Patrick Rowe, Brian Chase, Eric Sheffels, James Riley
Library Project:	Aida Gennis
Stone's Bridge Project:	Elisa Scola, Tonya Largy
Claypit/Loker Project:	Jeanne Downs
Ex Officio:	Ben Keefe
Absent:	Thomas White, Michael Gitten
Guests:	John Sayre-Scibona, Ann Knight, Dana Mastroianni, Tom Foley

Meeting called to order at 7:01 p.m. by James Riley, Chair

### Public Comment

None

### Library Project Update

Ben stated that Aida sent out the updated library budget estimate and current draft of the grant application for all members to review before the meeting. There was discussion concerning who is the appropriate awarding authority for the Town. Aida had contacted Town Counsel but has not yet heard back. The state's liaison said the awarding authority is controlled by local government. Aida will speak again to the MBLC contact. She reported, however, that this was not fatal to the application as it could be corrected later. Ben will consult with town staff about this question.

Members reviewed and discussed the budget. All agreed that the 10% contingency figure is appropriate and line 7 is a good number. Eric Sheffels asked about other sources of funding and that the numbers need to align with the spreadsheet. The library will double check their figures. Questions arose about the level of LEED certification, and it was agreed to aim for the highest level if possible.

Motion made by Brian Chase to: Approve the new Wayland Free Public Library budget for \$29,201,870 and the design as referenced in the draft Massachusetts Public Library Program Construction grant application, dated January 6, 2017. Seconded by Eric Sheffels and approved by a vote of 5-0-0.

A second motion was made by Brian Chase to: Authorize the chairperson of the PMBC to sign the final Massachusetts Public Library Program Construction Grant Application and to sign for all certifications as part of the grant application Section 3: Assurances and Certifications. This authorization shall also include the discretion of the Chairperson to authorize modifications to the current grant application draft, dated January 6, 2017. Seconded by James Riley and approved with a vote of 5-0-0.

Aida asked if the PMBC would cosponsor this warrant article at Town Meeting. Eric Sheffels explained the Committee is an apolitical board and charged only with addressing the process and efficacy of each project. However, the PMBC could confirm the process and efficacy by endorsing the article.

Motion made by Eric Sheffels that the PMBC endorse this article to be submitted to Town Meeting, seconded by James Riley and approved with a vote of 5-0-0.

#### **Stone's Bridge Update – Invoice Approval**

Ben sent out specifications and will talk with the landscape architect about planting shrubs. Discussion ensued about stabilizing all piers now. The proposed black locust fence is not local but is very hardy wood. The fence ends at the renovation. Bid will go out this Spring with the award expected in April or May.

Members reviewed Structure's North invoice, dated December 15, 2016.

Eric Sheffels moved and Brian Chase seconded Structure's North invoice dated 12/15/2016 for \$8,565 and approved with a vote of 6-0-0.

#### **School's Project Update**

Ben Keefe met with the OPM and architect for the Loker window project. There are several window panes that over the years have been replaced with hard panels these will be returned to glass panes in the course of this project. The next step is to submit the schematic design to the MSBA. This project is on schedule.

#### **Members' Concerns**

James Riley reminded members that he is required to report annually that all members have complied with the conflict of issue requirement which must be renewed every 2 years.

**Other business not reasonably anticipated by Chair 48 hours prior to meeting.**

None

#### **Adjourn**

Motion to adjourn made by James Riley, seconded by Eric Sheffels and approved with a vote of 5-0-0.

Meeting adjourned at 9:22 p.m.