

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Tuesday, September 12, 2017, 7:00 p.m.
Town Building

Attendees:

PMBC Members:	Brian Chase, James Riley, Michael Hoyle, Eric Sheffels
Library Project Update:	Aida Gennis
Stone's Bridge Project:	Tonya Largy, Elisa Scola
Claypit Hill/Loker Project:	Michael Hoyle
Ex Officio:	Ben Keefe
Guests:	Michael Sauires, Arry Charles, CBI Consulting, Inc.

Meeting called to order at 7:05 p.m. by James Riley, Chair.

Public Comment

None

Library Project Update

Aida Gennis reported that the State awarded the Town a grant of \$10,137,980 toward the cost of building a new library. This amount is about 40% of eligible construction costs. She stated that Wayland is one of nine outright provisional grant award recipients from 33 applications. It's provisional because the MBLC requires that recipients secure funding within six months of the award date, which is January 12, 2018. Otherwise, the money will be allotted to the next library on the state's waiting list. Because of this time constraint, The Library Board of Trustees has recommended that an extension request be filed to the MBLC. If an extension is granted, that would allow the article to go before Annual Town Meeting in April. This would be preferable to bringing an article to Special Town Meeting in November. A decision on the extension request will be decided at the MBLC's scheduled meeting in October.

Aida added that Tappè Architects needs to respond to the State reviewer's comments about the design. Members requested that when Tappè receives the state's input, Aida is to notify the Committee, so a meeting can be scheduled as soon as possible for the Committee to review their input. Members stressed that the PMBC is the authority charged with overseeing the construction of the building, so they must review any alterations to the design.

Stone's Bridge Project Update

Ben reminded the Committee that the bid was pulled because it would be faster and more economical if the Town did the permitting. However, a protected species habitat has been identified abutting the bridge structure. This requires the hiring of a biologist and a site professional before work can begin. This actual protected species relocation work would take approximately two days and cost around \$2,000. The Town will hire these professionals. Because the relocation must take place before October 1st the project will be delayed until next year. The bid will go out over the winter with an anticipated start date of April 1, 2018.

Claypit Hill Accelerated Repair – Close Out documents and Final Invoice

Ben reported that all work was completed with one remaining invoice that has been checked by the OPM. The School Committee needs to sign the Final Request and Certificate for Reimbursement and the Commissioning Certificate of Completion Accelerated Repair Program for closeout.

Motion made by Eric Sheffels, seconded by Brian Chase, that the School Committee approve and sign (1) the Final Request and Certificate for Reimbursement and (2) the Commissioning Certificate of Completion Accelerated Repair Program, and approved with a vote of 4-0-0.

Motion made by Eric Sheffels, seconded by Brian Chase, that the School Committee approve Pinck & Co., Inc., Requisition #23, dated 8/25/2017 for \$500.24 for OPM services, and approved with a vote of 4-0-0.

Loker School Project Update and Invoice Approval

Arry Charles distributed drawings that addressed issues raised by members from the last meeting. He believes all issues were addressed. He also passed out copies of an updated schedule. Members reviewed the design and construction drawings. Members discussed pros and cons of whether to include add-ons or leave as is, and agreed to leave as is.

Members reviewed the following invoice:

Motion made by Eric Sheffels, seconded by Brian Chase, to approve CBI Consulting, Inc., Invoice #26440, dated 4/28/2017, for \$1,640.00 and approved with a vote of 4-0-0.

Motion made by Eric Sheffels, seconded by Brian Chase, to approve CBI Consulting, Inc., Invoice # 26852, dated 7/17/2017 for \$22,500.00 and approved with a vote of 4-0-0.

Motion made by Brian Chase, seconded by James Riley, to approve Strategic Building Solutions, LLC, Invoice #18957, dated 7/31/2017, for \$4,939.00 and approved with a vote of 4-0-0.

Motion made by Brian Chase, seconded by James Riley, to approve Strategic Building Solutions, LLC, Invoice 18311, dated 6/30/2017, for \$6,603, and approved with a vote of 4-0-0.

Review of Annual Report

Ben sought recommendations from the Committee on preparing the Annual Report. Members suggested avoiding numbers, to include that the Claypit project came in on time and on budget, and assisted in the successful awards for the Loker and Library projects.

Approval of Minutes

No minutes available for review.

Members' Concerns

None

Other business not reasonably anticipated by Chair 48 hours prior to meeting.

None

Adjourn

Motion to adjourn made by James Riley, seconded by Brian Chase and approved with a vote of 4-0-0
Meeting adjourned at 8:00 p.m.