

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Tuesday, June 28, 2016, 7:00 p.m. *Approved 8/2/16*
Wayland Town Building

Attendees:

PMBC Members: James Riley, Eric Sheffels, Patrick Rowe
Ex-Officio: Ben Keefe
Absent: Douglas Goddard, Brian Chase
Claypit Hill School: Jeanne Downs, Michael Gitten

Meeting called to order at 7:07 p.m. by Chair, James Riley.

Public Comment:

There were no public comments.

Status/Review of Claypit Hill Windows Project

Ben Keefe reported that the MSBA project funding agreement has been approved and signed off. The contractors have developed an ambitious, detailed system whereby windows are removed by nightfall, contained and ready for Hub Testing the next morning. So far, there have been no surprises related to the windows. There is a plan to work on clerestory windows last if project can't be completed before school begins. Trailers are on site as are 80% of the windows. The OPM visits every day and sends daily reports. Project progress meetings scheduled for every Tuesday morning.

Status/Review of Library Project

Ben reported that the Library Planning Committee is meeting tonight. Eric Sheffels reported that Aida Gennis sent him the decision matrix for the project for comments. He reviewed it and said it was fine. Members reiterated the need for the OPM to produce a budget listing line items. Ben will send OPM a standardized format that has been used in the past and expect OPM to have a comparable budget format ready for the next library project meeting on July 13.

Status of Stone's Bridge Project

Ben has negotiated with Structures North for \$38,000 with \$5,000 earmarked for landscape architecture. However, he has not signed yet as he felt the 12 site visits listed by contractor is too restrictive. Ben will schedule a PMBC meeting with Structures North after Labor Day. The bid would go out next Spring.

Approval of Minutes

Motion to approve minutes for May 31, 2016 made by Eric Sheffels, seconded by James Riley and approved with a vote of 3-0-0.

Other business not reasonably anticipated by Chair 48 hours prior to meeting

Ben reported that Mike Gitten has agreed to be PMBC's fifth permanent member. Ben will request that the Board of Selectmen put Mike on the consent calendar as he clearly qualifies having been on the Claypit Hill Windows Project. Jeanne Downs will report to the School Committee that a replacement for Mike is needed in addition to a member for the anticipated Loker Windows project.

Ben reported that all the solar panels have been installed at the DPW building. He walked with Dan Cabral to check that the proper fasteners were used. Ben will contact Ameresco about warranty. The Middle School solar panels are up and look great. The High School starts tomorrow. The structures are 14'6" high at the center and produce a plenty of shade. The Town Building installation begins in August and the contractor intends to drive in steel piles instead of excavating for foundation piers.

Members' Concerns

None

Adjourn

Motion to adjourn made by Eric Sheffels, seconded by James Riley and approved with a vote of 4-0.

Meeting adjourned at 7:40 p.m.