

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Wednesday, June 15, 2016, 7:00 p.m. *Approved July 13, 2016*
Wayland Town Building

Attendees:

PMBC Members:	Brian Chase, Eric Sheffels, James Riley, Patrick Rowe
Library Building Project:	Ann Knight, Thomas White
Ex-Officio:	Ben Keefe
Absent:	Doug Goddard
Guests:	Aida Gennis, Sandy Raymond, Anne Heller, Tom Fay, Jeffrey Hoover, John Sayre-Scibona

Meeting called to order at 7:10 p.m. by James Riley, Chair

Public Comment

None

Ben Keefe introduced PMBC's newest member, Patrick Rowe, who was appointed to the Committee after being interviewed by the Board of Selectmen on, Monday, June 13th.

Library Project – Update

Jeffrey Hoover discussed the process used to generate conversations at the two library visioning forums held on May 17th and June 8th and the teen forum held on May 27th. After a short introduction, attendees were divided into 4 breakout sessions. Everyone at the 4 tables spoke. Some highlights are that no one stays more than 2 hours at the library; the need for handicapped access; teens' space should be separate from children's space; parking; conference room should be accessible when the library isn't open. A bulletin board was installed at the entrance of the library on which visitors can pin comments. To date 419 survey responses have been received. A grading matrix will be used listing the criteria for site selection. Tappe is in the process of writing a report that will incorporate all the comments and ideas from the forums, surveys and bulletin board. This public report will accompany the grant application to demonstrate Wayland's outreach effort.

It was noted that the importance of a separate teens' room is because teens can't use the school's library as it isn't open at night or on weekends. Additionally, school libraries collect for the curriculum and may not have the breath of research resources the main library will be able to provide.

Jeff stated they were in the middle of the site selection process, but he presented what has been learned to date and the pros and cons for each site with very preliminary drawings. Each site has unique characteristics that could highlight its location: history for the main library; education for Main Street's location; and nature for Old Connecticut Path. Each site has potential restrictions that could prove very costly to accommodate a new building or addition or delay the grant application.

Members responded to each site location offering comments and suggestions. After a lengthy discussion, it was agreed that Weston & Sampson should provide a visual preliminary site assessment before geotechnical exploration is begun.

Motion made by Eric Sheffels authorizing Ben Keefe to negotiate for a miscellaneous consultant to conduct a visual site assessment not to exceed \$5,000. Brian Chase seconded the motion, and the motion was approved with a vote of 6-0-0.

John provided a Library Feasibility Study Schedule. It was decided to add an additional meeting with PMBC on July 13.

Library Project Invoice Approval – Tappe Architects, Inc.

John Sayre-Scibona reviewed and approved invoice 160516.

Motion made by Brian Chase, seconded by Eric Sheffels and approved with a vote of 6-0-0.

Tappe Architects, Inc., Designer Services, May 1-May 31, 2016	\$7,000
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Members' Concerns

There is a need for one additional committee member.

Other business not reasonably anticipated by Chair 48 hours prior to meeting.

None

Adjourn

James Riley moved to adjourn, seconded by Brian Chase approved with a vote of 6-0-0.

Meeting adjourned at 9:25 p.m.