

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Wednesday, December 14, 2016, 7:00 p.m. *Approved 1/31/17*
Town Building – Board of Selectmen Meeting Room

Attendees:

| | |
|------------------|--|
| PMBC Members: | Patrick Rowe, Mike Gitten, Brian Chase, Eric Sheffels, James Riley |
| Library Project: | Aida Gennis |
| Ex Officio: | Ben Keefe |
| Absent: | Thomas White |
| Guests: | Chris Blessen, Ann Knight, Dana Mastroianni |

Meeting called to order at 7:03 p.m. by James Riley, Chair

Public Comment

None

Library Project Update and Invoice Approval

Ben Keefe stated there were no invoices at this time.

Aida Gennis stated that the grant application requires the signature of James Riley, Chair of the PMBC. Aida said the library would like a week's lead time before the grant submission's deadline of January 26, 2017 at 4:00 p.m.

Ben reported he had sent the updated budget and revised summary to all members. There were no schematic design changes. Members reviewed the budget and noted a few inconsistencies. Chris will talk with John about how certain numbers were reached. Members reviewed the estimate for storm water and septic installation and found them to be adequate. The estimate for soil mitigation was increased. Discussion ensued concerning the assessor's valuation of the property. Eric Sheffels suggested that he would try and reach the assessor. Agreement was reached to aspire to the LEED gold standard. It was decided to cancel the December 27th meeting and reschedule a meeting on January 10, 2017, to finalize the library grant budget. Additionally, Ben will send out the grant compliance section to members for clarification.

Aida will submit the grant draft by January 5th or 6th in order for members to have enough time to review the grant budget before January 10th.

Members' Concerns

None.

Other business not reasonably anticipated by Chair 48 hours prior to meeting.

None

Adjourn

James Riley moved to adjourn, seconded by Brian Chase, and approved with a vote of 6-0-0.

Meeting adjourned at 8:55 p.m.