

## MEETING MINUTES

Permanent Municipal Building Committee (PMBC)

Tuesday, August 11, 2015, 6:00 p.m. *Approved September 26, 2015.*

Wayland Town Building

Planning Board Conference Room

### Attendees:

PMBC Members: Doug Goddard, Brian Chase, Eric Sheffels, James Riley, Chris Brown

Ex-Officio: Ben Keefe, John Moynihan

Guests: Joshua Sidney – KVA, representative for the DPW Project

Jeffrey Alberti – Weston & Sampson Engineers, Inc.

Nick Nikolaou - Ameresco

Ben Rubin – Ameresco

Members Absent: Massimo Taurisano, Jeanne Downs, Mike Gitten, Jon Mishara

Meeting called to Order at 6:07 p.m. by Chair Doug Goddard.

Public Comment: None

### Review Revised Plans for Solar Panels at DPW

Ben Keefe requested representatives from Ameresco to discuss their revised plans for the solar panels at the DPW. The first change is to relocate the inverters from the mezzanine. They will be mounted on the outside of the building and will satisfy a code requirement to comply with a rapid shutdown event. They won't be visible from the front. John Moynihan requested Ameresco consult with designer before attaching the inverters to the structure so as not jeopardize the warranty. Ameresco agreed.

The second change involves the layout of panels. In order to allow walkway access to vents, the setback will change from 6' to 3'. The third change will move the CT to an empty CT cabinet. Ameresco will coordinate with Eversource when disconnecting and installing unit to minimize downtime. All committee members were satisfied and approved the changes.

### Approval of DPW Project Invoices

Invoices were presented for approval on the DPW Project:

KVAssociates, Inc.	\$20,057.50
Supplyworks	\$62.34
Town of Wayland –Police Detail	\$200.00
Innovative Surface Solutions	\$ 5,337.33
RFS Engineering	\$13,776.80
RFS Engineering	\$ 4,639.20
ABC Moving	\$ 1,743.71
WB Mason	\$ 2,086.20
Marlboro Hydraulic	\$ 176.13

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Grainger	\$ 1,299.00
Carousel Industries	\$ 6,350.34
G&R Construction	\$22,497.45
<b>Total Invoices</b>	<b>\$ 80,178.60</b>

Motion to approve invoices made, seconded and approved by a vote of 5-0.

Joshua Sydney provided an update on the Project and Project Budget. The punch list is down to 3 pages, mostly little items. He states there is approximately \$10,000 more that should cover the list. He has also submitted a certificate of compliance to the Conservation Committee and has not heard back from them. He hopes it will be on the agenda at their next meeting. The lights are now at 50%. Shields will be placed on lights facing the parking lot within 2 weeks. A meeting is scheduled with abutter Paul Doerr to select 12-15 trees that will be planted after September 15 as nurseries will not guarantee trees planted before September 15.

John Moynihan states Weston & Sampson requested \$40,000 for additional design services. John states \$25,000 should be sufficient to redesign landscape, supplemental landscaping for abutters, light shields and many little things. He says to expect invoices shortly.

A discussion ensued that DPW is very happy with the building although there are a few very minor items still to be addressed. The Committee wishes to convey an expectation that the facility will be maintained at a very high standard.

**Approval of Claypit Hill Windows Invoice**

Invoices were presented for approval on the Claypit Hill School Window Replacement/MSBA Accelerated Repair Project:

Pinck & Co., Inc.	\$656.25
<b>Total</b>	<b>\$656.25</b>

Motion to approve invoice made, seconded and approved by a vote of 4-0.

**Approval of Minutes**

Minutes of June 30 meeting were reviewed.

Motion to approve, seconded and approved by a vote of 4-0.

**Members' Concern**

The need for new members is of great concern. Brian and Doug, whose terms expired June 30, stated they would remain members until replacements are found. Massimo Taurisano remains a member. Brian nominated James Riley as Chair.

Motion to approve made, seconded and approved by a vote of 3-0, 1 abstention

**Other business not reasonably anticipated by Chair 48 hours prior to meeting**

None

Motion to adjourn made, seconded and approved with a vote of 4-0.

Meeting adjourned at 6:57 p.m.