

MEETING MINUTES

Permanent Municipal Building Committee (PMBC) Minutes

Tuesday, June 30, 2015

Wayland Town Building

Selectmen's Meeting Room

Approved 8/11/15

Attendees

PMBC members present: Doug Goddard, Brian Chase, Eric Sheffels, Jonathan Mishara, Michael Gitten, Joe Lewin

Ex-Officio members: Ben Keefe, John Moynihan

Absent: Massimo Taurisano, Chris Brown, Jeanne Downs

Guest: Joshua Sidney – KVA, representative for the DPW Project,
Jeffrey Alberti – Weston & Sampson Engineers, Inc.

Meeting called to Order at 7:06 pm by Doug Goddard, Chair

Public Comment

Paul Doerr, 58 River Road, Wayland addressed the committee. He is still concerned with site lighting shining into his home. A detailed discussion took place to determine which lights were the most offensive. The PMBC directed Josh Sydney to proceed with lighting control modifications and to install light shields on all fixtures that are effecting the Doerrs. Mr. Doerr also inquired about additional landscaping to further shield his property. The PMBC instructed Josh Sydney to meet with the Doerrs and to locate spots for additional plantings to be accomplished during the proper planting times.

Claypit Hill Elementary - Windows and Doors – MSBA Accelerated Repair Program

Invoices were presented for approval on the Claypit Hill School Window Replacement/MSBA Accelerated Repair Project:

Pinck & Co., Inc.	\$776.25
Total Invoices	\$776.25

Motion to recommend the School Committee approve the invoices totaling \$776.25 moved, seconded, and approved by a vote of 5-0.

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DPW Project Update

Joshua Sydney provided an update on the Project and Project Budget:

- Working through punch list, approximately 90% complete.
- Open House held June 20, 2015. Very positive turn out and comments.

Change Order Review:

Change Order 010 consisting of one Change Request for a total of \$15,000.00

CR06 - Soil Claim Settlement

Motion to approve Change Order 010 made, seconded, and approved by vote of 5-0

Change Order 011 consisting of ten Change Requests for a total of \$29,354.99

CR35 - Wire Paddle Fans
CR40 - Replace Lights at Salt Shed
CR41 - Misc. Electrical on T&M
CR44 - Modifications to FP System
CR45 - Replace ¼" with 1" Glass
CR46 - R1 FF&E Power/Data
CR47 - Change Lights at Canopies
CR48 - Line Striping at vehicle Storage
CR49 - Provide Cable Service to Projectors
CR53 - Additional Bin Block

Motion to approve Change Order 011 made, seconded, and approved by vote of 5-0

DPW Facility Project—Invoice Approval

Invoices were presented for approval on the DPW Project:

KVA Associates	\$19,260.00
WB Mason – FF&E	\$44,310.84
RFS Engineering	\$6,958.80
Royco	\$1,619.66
Royco	\$4353.00

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UTS of Massachusetts	\$1,562.50
Weston & Sampson	\$1,900.00
Supply Works	\$2,213.66
Supply Works	\$141.70
Supply Works	\$83.17
Supply Works	\$756.11
Sullivan & McLaughlin	\$4,200.00
Sullivan & McLaughlin	\$1725.00
Sullivan & McLaughlin	\$3600.00
South Middlesex Cleaning Co.	\$840.00
G&R Construction	\$413,439.20
Total Invoices	\$508,690.64

Motion to approve invoices made, seconded, and approved by vote of 5-0

Reviewed Budget: Project is projected to be under budget by \$1M or more. Very good project

Members' Concerns

All terms expire June 30, 2015. With the exception of those members assigned for the duration of a particular project. Brian Chase indicated that he had encouraged James Riley to apply to the Board of Selectman for membership on the PMBC, application has been submitted. Eric and Brian indicated that they would stay on until at least the completion of the DPW project and would assist in the transition for new members. Doug indicated that he would not be able to continue regularly but would not resign his seat until after the completion of the DPW Project and would attend only to complete a quorum.

Other business not reasonably anticipated by Chair 48 hours prior to meeting

None

Motion to adjourn made, seconded, and approved with a vote of 6-0.

Meeting adjourned at 8:40pm.

Respectfully submitted,

Ben Keefe