

MEETING MINUTES

Permanent Municipal Building Committee (PMBC) Minutes

Tuesday, April 1, 2015 *Approved 5/5/15*

Wayland Town Building

Selectmen's Meeting Room

Attendees

PMBC Members: Doug Goddard, Brian Chase, Joe Lewin, Chris Brown, Doug Goddard, Michael Gitten, Jeanne Downs, Jonathan Mishara

Ex-Officio Members: Ben Keefe

Absent: Massimo Taurisano, Eric Sheffels

Guest: Joshua Sidney – KVA, representative for the DPW Project,
Joe Fitzpatrick – Weston & Sampson Engineers, Inc.
Mike Staiti - Energy Initiatives Advisory Committee
John Harper - Energy Initiatives Advisory Committee
Harold Meyer – Ameresco
Mike Zimmer - Ameresco
Luis Alegria - Ameresco

Meeting called to Order at 7:06 pm by Doug Goddard, Chair

Public Comment;

None

Claypit Hill Elementary - Windows and Doors – MSBA Accelerated Repair Program

Ben Keefe announced that the Project had been approved as presented by MSBA on March 25, 2015. Based on a total project cost of \$1,559,998 the maximum grant would be \$552,551. These numbers will change depending on the bid prices received.

Invoices were presented for approval on the Claypit Hill Elementary Project:

Pinck & Co., Inc.	\$4,963.63
Total Invoices	\$4,963.63

Motion to recommend the School Committee approve the invoices totaling \$4,963.63 moved, seconded, and approved by a vote of 5-0.

MEETING MINUTES

Solar Project Review

PMBC listened to presentation by Ameresco, including a sample/mockup of actual roof panel and proposed clamps for the DPW Building roof. Committee agreed that there would be little if any damage to the roof paint system from the use of the proposed system. PMBC also reviewed the location and impact of solar panels on the installed snow guards, it was determined that this would not be an issue.

MOTION: The Permanent Municipal Building Committee accepts the proposed photo voltaic panel installation and approves of the means and methods presented to install them on the new Department of Public Works Building roof. Motion made, seconded and passed with a vote of 5-0.

There was a discussion concerning the need to get stamped as built drawings from the drainage work done during construction of Wayland High School to the Conservation Commission to allow Ameresco to apply for possible permitting for the solar panel installation at the High School. Josh Sydney was asked to see if he could assist with his contacts at KVA.

DPW Project Update

Joshua Sydney provided an update on the Project and Project Budget:

Roof Top Units are set. Ceramic tile is being installed. Moisture mitigation work is progressing for VCT and epoxy flooring. Site work has restarted, weather will have a major impact on progress. The general contractor will need to become involved to insure on time completion. Current schedule is building substantially complete by May 1st, with site work to follow on May 15th.

Joe Fitzpatrick reported that he had inspected the roof for any damage caused during snow removal operations. He was glad to report there was no damage at all.

Commissioning Agent RFP:

Results of evaluation of the RFP recommended that the award be made to Rist-Frost-Shumway Engineering for a sum of \$30,000. Motion made, seconded, and passed by a vote of 5-0.

PMBC also noted that it might be beneficial to have the Town maintenance mechanic accompany the commissioning agent to assist in learning the building and its systems.

DPW Facility Project—Invoice Approval

Invoices were presented for approval on the DPW Project:

Weston & Sampson	\$20,000.00
G&R Construction	\$755,900.75
Total Invoices	\$775,900.75

Motion to approve invoices made, seconded, and approved by vote of 5-0

MEETING MINUTES

Approval of Meeting Minutes

The PMBC Meeting Minutes of 01/06/2015 and 02/03/2015/14 were reviewed and discussed. Motion to approve minutes made, seconded, and approved by vote of 7-0

Member's Concerns

None

Additional Items not anticipated

Doug Goddard to draft report for Annual Town Meeting and get to Ben Keefe for copy\ing and distribution at ATM.

Motion to adjourn made, seconded, and approved with a vote of 7-0.

Meeting adjourned at 8:44pm.

Respectfully Submitted,

Ben Keefe