

MEETING MINUTES

Permanent Municipal Building Committee (PMBC)
Wednesday, December 16, 7:00 p.m. *Approved 1/20/2016*
Wayland Town Building

Attendees:

PMBC Members: Brian Chase, John Mishara, Douglas Goddard
Ex-Officio: John Moynihan
DPW: Chris Brown
Absent: Ben Keefe, Eric Sheffels, James Riley, Massimo Taurisano
Guests: Jeffrey Alberti, Weston & Sampson Engineers

Meeting called to order at 7:09 p.m. by Doug Goddard.

Public Comment:

There were no public comments.

Review/approval of DPW Facility Invoices

The following invoices were presented for approval of DPW Facility:

United Rentals	\$ 1,621.81
Weston & Sampson	\$ 21,500.00
Grainger	\$ 656.70
Winzer	\$ 3,771.58
Grainger	\$ 1,586.00
KVA	\$ 6,680.00
RFS Engineering	\$ 2,099.60
Northland Industrial Truck Co., Inc.	\$ 40,100.00
United Rentals	\$ 1,621.81
Five Oaks Construction Co.	\$ 2,752.67
G & R Construction	\$108,170.00
Excellence in Safety, Inc.	\$ 760.00
TOTAL	\$191.320.17

Members queried John Moynihan as he reported on each of the 12 invoices. Brian asked what is remaining to be billed. John said approximately \$26,000. Landscaping can't be completed until the Spring. He noted that the forklift truck has been delivered. John said that the next meeting for DPW approval will most likely be next Spring.

Brian Chase moved to approve invoices, seconded and approved with a vote of 4-0.

Status Report DPW Facility Budget

Members reviewed the spreadsheet for the DPW Facility Budget ending November 30, 2015. John Moynihan will ask Josh Sydney why column A of original budget and column C of revised budget are the same. John stated the Man Lift invoice has not been received.

DPW Project Update

Employees are very happy with the building. Joe Doucette will be the liaison with G & R if any warranty issues arise. A few minor issues are scheduled to be addressed; several floor tiles are coming up and the need to repaint some lines. The solar installation is pushed to Spring.

The building served as a venue for a meeting of 150 DPW members who were impressed with the building and its cost effective design.

Brian noted that with larger equipment, it is important that employees are trained specifically on correct equipment usage. Also, employees should be using appropriate safety equipment such as protective eyewear.

Now that the light shields are installed, Brian thinks it is prudent to check with neighbors that they are satisfied with timing and reflection of lights. John Moynihan will follow through on this issue.

Members stated their appreciation of John Moynihan's continued involvement of this project.

Members' Concerns

None

Other business not reasonably anticipated by Chair 48 hours prior to meeting

None

Motion to adjourn made, seconded and approved with a vote of 4-0.

Meeting adjourned at 7:32 p.m.