

Permanent Municipal Building Committee (PMBC) Minutes
Tuesday, September 30, 2014 - *Approved as amended 11/5/14*
Wayland Town Building
First Floor Meeting Area

Attendees

Weston & Sampson- Jeff Alberti- Project Manager: (JA)

KVA- Joshua Sidney- Project Manager: (JS)

PMBC Members: Chris Brown (CB), Jeanne Downs (JD), Doug Goddard-Chair (DG),
Mike Gitten (MG) Jon Mishara (JM), Joe Lewin (JL), Eric Sheffels (ES)

Ex-Officio Members: John Moynihan- (JJM)

Absent: Brian Chase (BC), Massimo Taurisano (MT)

Meeting called to Order at 7: 03, by Doug Goddard, Chair

Public Comment;

No Comment.

Update on the Claypit Hill School Window Project-

JJM- reported that CGKV Architects, of Somerville, Massachusetts was hired to perform a window survey, and prepare architectural "Schematic" drawings of the project. Pinck & Co, Associates of Boston, Massachusetts was hired as the OPM- Owners Project Manager.

MG- Stated that approximately half of the \$40,000 set aside for hazardous materials on the project, might be used for testing.

JJM- Stated that:

1. Contracts for \$58,200 (\$15,000 for Pinck and \$43,200 for CGKV Architects for work through schematic design) have just been signed.
2. Documents should go to Mass School Building Authority in November.
3. MSBA reimbursement rate has not been set yet, but it has been estimated that it will be around 36% of the project.
4. A representative from Pinck stated that they do not believe that it is enough money.
5. Because of the scheduling requirements, the date will be shifted to January, and should go to Town Meeting in early April.

MG- Asked about the Warrant.

JJM- Stated that he believes that it will be worked on / completed in late January 2015.

JD- asked if the PMBC would need funding to complete the project.

MG- Inquired about hours involved in the project.

JJM- stated that the fees are set for project: OPM gets \$15,000 for project, and Architect has documents.

MG- Asked for sample testing.

DG- Asked about hazardous, or asbestos containing materials on the project.

MG- stated that testing materials and samples must be handled correctly, and tested using the "SOXHLIT" method. The quantity of samples should be kept to approximately twenty (20).

JJM- stated that he would direct the tests.

JD- Stated that since JJM retired in March, who will be the "Point Person" on the project. That person will need to meet with Paul Stein, Superintendent of Schools.

JJM- Stated that there have been three (3) interviews for the 'Public Building Director' position. One person dropped out, so there are two (2) people remaining that are being considered for the position.

JL- asked if the remaining individuals are capable of being the "overseer". He stated that the Town Administrator should know this.

JJM- Told the Committee that Beth Doucette would be the chief Procurement Officer, although she has not yet obtained the construction certification from MCPPO, which is required.

JL- made a motion that the Contract will be approved by the PMBC.

MG- Seconded.

Vote- 5-0- Approved, JJM will bring documents to PMBC for approval.

DPW Project- Construction Overview:

JS- gave a project update, stating that the metal building work is progressing on schedule, and the masonry portion of the work is on going. The utilities are capped and

in place. In October 6-10 concrete slabs will be placed, the binder portion of the pavement should be placed in mid-November, and the metal roof should be installed at the same time.

JJM- stated that the goal is for April 2015 Completion of the DPW Project.

JS- Handed out Change Order cost information for the DPW Project.

DG- made a motion to approve \$46,322.70 for rust inhibitor in concrete.

JM- Seconded.

Vote- 4-0 in Favor

DG- made a motion to approve \$85,388 for epoxy flooring.

JM- seconded.

Vote- 4-0 in Favor

DG- made a motion to approve \$957,586.78 for the following invoices:

1. G&R Construction- \$770,486.10
2. Five Oaks Construction Company- \$122,561.26
3. Associates, Inc. - \$23,988.70
4. UTS of Massachusetts- \$1,025.00
5. Tata & Howard- \$7,525.72
6. Weston & Sampson- \$32,000.00

JM- seconded.

Vote- 4-0 in Favor

JM made a motion to approve the minutes of 8/26/14,

CB Seconded.

Vote- 4-0 in Favor

JA- showed color options recommended by the Architect for materials and finishes.

DG- made a motion to approve the Architect selected color options.

JL- Seconded

Vote- 4-0 in Favor

Motion to adjourn was made and seconded at 8:22 PM.

Next meeting is Wednesday, November 5, at 7:00 pm.

Respectfully submitted,
Douglas Goddard