

Permanent Municipal Building Committee (PMBC)

Minutes - Tuesday, April 29th, 2014

*Approved 5/27/14*

Wayland Town Building

First Floor Meeting Area

### **Attendees**

Weston & Sampson- Jeff Alberti- Project Manager

G&R Construction- Daniel Aylward- Senior Project manager

KVA- Joshua Sidney- Project Manager, David Saindon , Frank Vansler

PMBC Members: Tom Abdella, Brian Chase, Doug Goddard-Chair, John Mishara, Joe Lewin

Ex-Officio Members: John Moynihan-

Absent: Eric Sheffels, Massimo Taurisano

Meeting called to Order at 7: 08, by Doug Goddard, Chair

### **Public Comment;**

No comment.

### **DPW Project- Construction Overview:**

Dan Alyward of G&R Construction, the Senior Project Manager, submitted documents and gave an update to the committee:

1. A Construction Plan- C#.01- Grading and Drainage Plan-C6.01, and Preliminary Project Schedule were submitted as part of the meeting presentation.
2. The limit of work has been established with chain link fence, per the Contract, as defined on drawing C3.01.
3. The Silt fence, construction trailers, portable restrooms, and dumpster were shown on drawing C3.01 also, but are subject to being moved, as construction progresses.
4. An application for a construction permit was filed, and it is expected that the permit will be issued this week.
4. The filed sub-bidders are under agreement by G&R Construction.
5. Steel drawings for the foundation reinforcing are being produced at this time.
6. Barnes Building of Weymouth Massachusetts has been retained by G&R Construction to produce metal building components and to erect the building at the jobsite.
7. A meeting with Jeff Alberti from Weston and Sampson is forthcoming to resolve

questions related to the foundation and building.

8. A site meeting was held yesterday, 4/28. All building trades, with exception of the plumber were there. It was a productive meeting in the Contractor's opinion.

9. E.W. Wood site contractors of Wayland were retained to do the required site work for the DPW Project.

Doug stated that the metal building shop drawings will be in the critical path for the project.

John Mishara brought up the question of who will provide the engineers stamp for the metal building? Dan Aylward of G&R said that the engineering stamp will be provided by the metal building manufacturer.

Brian responded to the Preliminary Baseline Schedule, which was handed out by G&R. He asked if the preliminary schedule was done by G&R, and if it contained any potential areas where time may be saved?

Dan Aylward replied that this is a preliminary estimate of the time required to complete the project, but that there may well be time -savings to be achieved at some point during the project. But he also cautioned that there probably will be unexpected events that will take longer than predicted.

Dan Aylward told the committee about the scheduled milestones for the project, which is based on a twelve month construction period. He outlined the following construction milestones associated with the DPW Project:

- Three step concrete pour- two for foundation placement, and late slab placement concrete pour.
- Expedited metal building process- G&R is confident in the abilities of Barnes Building to get the required work done on schedule, based on past experience with the company.

Brian asked Dan Aylward if he sees any potential schedule issues moving forward?

Dan Aylward stated that he has not worked with the sprinkler contractor, "Triple A Sprinkler" of Rhode Island were the low bidders on the project. He stated that the neighbor on the East side of the project, Mr. Doer asked if we need the construction fence. His reply was that the chain link fence is part of the project.

Brian asked if a wheel wash has been considered or incorporated into the project plan, since this would help to keep dirt from leaving the site.

John Moynihan stated that an air bridge over the gas line, located at the rear of the site is being considered.

**Budget Update-** Josh Sidney of KVA reported that the DPW Project is 1.7 million dollars under budget, with no issues at this time. He said that a schedule of values

needs to be tied to the project, but is forthcoming in the near future.

Joe Lewin stated that the budget contingency should be reduced by the amount of the low bid of G&R Construction, in order to add discipline to the project.

**Approval of Invoices-** John Moynihan presented three (3) invoices for costs associated with the DPW facility:

1. NSTAR Back-Charge- \$8,142.00
  2. National Grid Back -Charge (Service Order)- \$64,622.00
  3. Weston & Sampson- Bidding/Printing and Plan Update Services- \$25,500.00
- Total Invoices Submitted: \$98,264.00

The committee reviewed the invoices.

Doug Goddard made motion to approve DPW Project invoices, Brian seconded.

**Vote: 5-0** to approve invoices.

**Contract Awards-** John Moynihan told the committee that there were two outstanding contracts that should be awarded:

1. Universal Testing Services- Low Bidder for testing services on DPW Project.
2. Five Oaks Construction of Groton, MA- 8" Water Main Placement- \$133,415.00.

Joe Lewin made a motion to approve contract awards, Doug Goddard seconded.

**Vote: 5-0** to approve contract awards.

**Additional Invoices-**

- 4/18/2014- Weston & Sampson- Construction Administration Cost- \$16,800.00  
4/9/2014- Tate & Howard- Design Fire Line Service- 6,575.58  
4/21/2014- G&R Construction- \$164,217.00  
Total of Services Invoices - \$187,592.58

Doug Goddard- made a motion to approve additional invoices, and Joe Lewin seconded the motion.

**Vote: 5-0** to approve.

John Moynihan said that there is a groundbreaking ceremony for the DPW Facility, which will be held on Wednesday, 4/30/14 at the new DPW site, at 11:00 am. All those that wish to attend are welcome.

**Meeting Minute Approval:**

John Moynihan handed out meeting minutes of previous February 25<sup>th</sup>, and March 11, 2014 meeting minutes, which were reviewed by the committee.

Brian Chase made a motion to approve the minutes of 4/11/14, and Joe Lewin seconded the motion.

**Vote- 5-0** to approve.

John Moynihan mentioned the June 4<sup>th</sup> with MSBA regarding the Window Replacement Project at the Claypit Hill School, and possible MSBA conditions on approval of project.

Joe Lewin stated that the PMBC should review its "Charge" again, perhaps at the next meeting.

Brian Chase made a motion to adjourn the PMBC Meeting, Joe seconded.

**Vote: 5-0 in favor**

**Meeting adjourned at 8:22 pm.**

**These meeting minutes represent the meeting, and recorded as understood by Doug Goddard.**

**If you feel that these minutes and their content are in error, please contact Doug at [djgoddard14@gmail.com](mailto:djgoddard14@gmail.com)**

Respectfully submitted,  
Douglas Goddard