

Permanent Municipal Building Committee (PMBC) Minutes
Thursday, January 30th, 2014
Wayland Town Building
Selectmen's Meeting Room

Minutes Approved 2/26/14

Attendees

PMBC Members: Brian Chase, Mike Gitten- Middle School Project, Doug Goddard Chair,

Joe Lewin, , Tom Abdella, Donna Bouchard- Middle School Project

Ex-Officio Members: John Moynihan

Absent: Jon Mishara, Eric Sheffels, Massimo Taurisano

Meeting called to Order at 7:11 by Doug Goddard, Chair

Public Comment;

There were no members of the public present to give comments.

Middle School Roofing Project Report-

John Moynihan presented invoices for approval which were assembled by Joslin, Lesser & Associates. Invoices submitted were as follows:

DiMarinisi & Wolfe – 3 invoices totaling \$5,750.00

Capeway Roofing – 1 invoice totaling \$40,699.00

John Moynihan indicated that retainage has not been released for Capeway and that only minor items remain to be completed

Donna Bouchard inquired as to the status of the clerestory replacement windows. John Moynihan reported that the capital funding for that work would either be part of Town Meeting capital request or the School Committee could approve the repurpose of savings from the Roofing Project towards the replacement windows. Donna indicated she would review with the School Committee

Motion was made by Doug Goddard to approve the payment of \$46,499.00 in invoices submitted by Joslin, Lesser as Owner's Project Manager.

Joe Lewin seconded the motion.

Vote: 5-0-0 to approve the applications for payment.

Donna Bouchard and Mike Gitten adjourned from the meeting at 7:25 pm

New DPW Facility Project-

John Moynihan provided an update on the status of the DPW Project and stated that:

Weston & Samson are finalizing the documents for the Chapter 149 Bid Process with the following timelines:

- a. Pre-Bid scheduled for 2/12/14
- b. Filed sub bids due 2/26/14
- c. GC bids due 3/5/14

OPM Proposal discussion was held by subcommittee members (Joe Lewin, Doug Goddard, Brian Chase and John Moynihan) responsible for reviewing the RFP responses.

Proposals were received from the following firms:

Atlantic Construction & Management, Inc.

CBI Consulting Inc.

CMS – Construction Monitoring Services, Inc.

Compass Project Management Services

Daedalus Projects, Inc.

Design Technique

Diversified Project Management, Inc.

KVAssociates, Inc.

Tighe & Bond, Inc.

The Vertex Companies, Inc.

Each reviewer short listed based upon their review and results were discussed. Further discussion narrowed the selection between Compass Project Management and KVAssociates. Based upon their strong performance on the High School Project, the discussion focused on KVAssociates and their familiarity in working with the Town of Wayland.

Motion was made by Joe Lewin to select KVAssociates, Inc. for entering into negotiations as the Owner's Project Manager for the DPW Project.

Doug Goddard seconded the motion

Vote: 4-0-0 to approve the motion

Review of PMBC Charge:

Discussion was withheld pending Eric Sheffels attendance.

Additional Items not Anticipated:

No additional items were discussed.

Tom Abdella made a motion to adjourn. Brian Chase seconded.

Vote: 4-0-0 to adjourn.

**These meeting minutes represent the meeting, and recorded as understood by
Brian Chase.**

**If you feel that these minutes and their content are in error, please contact Brian
at bchase@tcco.com**

Respectfully Submitted,

Brian Chase