

TOWN OF WAYLAND

PERMANENT MUNICIPAL BUILDING COMMITTEE

Meeting Minutes – Approved August 1, 2012

May 24, 2012

In Attendance: Mark Reardon, Jon Mishara, Tom Abdella, Matt Kaufmann, David George,
Eric Sheffels. John Moynihan

Absent: Brian Chase

7:04 p.m. Meeting called to order by Matt Kaufmann

Public Comment - Annette Lewis:

- Does the Committee or the Board of Public Works plan on addressing the question raised at Annual Town Meeting regarding programming and operational impacts?
- Hopes that the PMBC will conduct public meetings to review plans for the new facility, educate the public and allow public input.
- Committee requested John Moynihan to obtain a written opinion from Town Counsel regarding use of the access road to the Landfill and whether the proposed use of this road to the new DPW Facility is permitted within the confines of Article 19 of the 1978 Town Meeting.

Review of Scope for next phase of work by Weston & Sampson

Section 2.1: Bullet 9

Discussion: Whether the proposed new road from Landfill should be included in the Scope of Work. Committee agreed to include road work in W&S Scope of Work and to include it in the design documents.

Section 2.4

Add to list of permits and approval. Design Review Board.

Question on fee for services: Does it include support during annual Town Meeting? If not, it has to be included.

Committee instructed John Moynihan to set up a meeting with Don Ouellette and Fred Turkington to answer programming issues regarding:

1. Office space
2. Fueling station
3. Administrative functions – where will they be housed?
4. Service of the entire Town Fleet

Committee asked for data and analysis of current cost and future costs related to fuel purchases vs. fueling station, in-house maintenance/repair vs. outsourced.

Committee is also interested in whether or not use of methane from the Landfill or solar is feasible to lower operating costs.

Committee would like to see “lifecycle” costs as they relate to the Facility.

Approval of draft minutes of meetings: December 19, 2011, January 18, February 28, March 26, April 4, 2012. Motion by Tom Abdella; seconded by Jon Mishara. Minutes approved as amended: 6-0.

Other Business:

Election of Chair.

Jon Mishara nominated Matt Kaufmann. Mark Reardon seconded. Vote: 5-0-1.

8.59 p.m. Meeting adjourned.