

Municipal Affordable Housing Trust Fund (MAHTF)

Meeting Minutes—December 3, 2014

Wayland Town Building

ATTENDANCE: Mary Antes; Jacqueline Ducharme; Stephen Greenbaum; Brian O’Herlihy; Armine Roat; and Susan Weinstein

ABSENT: Kevin Murphy

PUBLIC COMMENT: None

MATERIALS DISTRIBUTED:

- Draft minutes for November meeting
- Draft of Wayland MAHTF by-laws
- Draft of Mission Statement and Primary Purpose
- Wayland Community Preservation Committee document
- E-mail from Beth (Liz) Rust regarding Sudbury Housing Trust

Notes:

Mary Antes called the meeting to order at 7:37 PM

1. November minutes were reviewed. Brian O’Herlihy moved minutes be approved, with revisions, and Stephen Greenbaum seconded. Motion approved 6-0.
2. Mary Antes reported that no other Affordable Housing Trust Fund committee representatives could come to this meeting tonight.
 - Lincoln provided Mary with their Housing Commission's Annual Reports for 2012 and 2013, which provided a summary of their housing goals and activities.
 - Lincoln has three housing agencies: The Housing Commission, The Housing Trust and the Lincoln Foundation. These three entities create the Affordable Housing Coalition, which has a unified mission: Provide housing for people with low or moderate incomes and for others whose needs are not met by the regular housing market.
 - The Housing Commission is the lead policy entity.
 - The Housing Trust is essentially the developer and financier of new developments.
 - The Lincoln Foundation is a private, not for profit, fund raiser.
 - Natick Affordable Housing Trust Fund suggested that someone from our committee go to their meeting on 12/9.
 - We thought it would be more productive and helpful if all of Wayland Trustees could hear how Natick’s Committee functioned
 - Mary Antes has not heard back, as of this meeting, from Bedford’s Affordable Housing Trust Fund Committee.
3. The Trustees reviewed and made additional revisions to the draft by-laws.

ACTION: The Trustees will review Article 11

The Trustees will further review and revise the draft by-laws at the next meeting

4. The Trustees also reviewed a draft Mission statement and primary purpose of the MAHTF, which will be included in the by-laws.

ACTION: The Trustees will review and revise this draft for further discussion at the next meeting.

5. Brian O’Herlihy reported that he hoped to open a MAHTF account by the next meeting in January. Brian reported that Wayland has received some money earmarked for the Affordable Housing Trust Fund.
6. Susan Weinstein discussed the process of transferring existing CPC housing funds to the MAHTF account. The request for funds must be made at Town Meeting by the CPC, following approval of eligible applications. The MAHTF Trustees also discussed that CPC submit a warrant article for funds each year. Brian O’Herlihy moved that Susan Weinstein submit an application for CPC funds for the MAHTF. Stephen Greenbaum seconded the motion. Motion approved 6-0.
7. The Trustees also discussed the Housing Coordinator’s position, such as the Sudbury ATF coordinator. Currently, Brian Boggia, the Wayland Housing Authority’s Executive Director, does some of the job duties of the housing coordinator’s position. Additionally, the Planning Board staff may also cover some of these responsibilities.
8. Susan Weinstein moved that we adjourn the meeting, Stephen Greenbaum seconded the motion, and it was approved unanimously. The meeting was adjourned at 9:15 PM

Respectfully Submitted

Jacqueline Ducharme