TOWN OF WAYLAND - TOWN CLERK'S OFFICE NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM:	Municipal Affordable Housing Trust
FILED BY:	Mary Antes
DATE OF MEETING:	Wednesday, September 7, 2016
TIME OF MEETING:	7:30 pm
PLACE OF MEETING:	Wayland Town Building

<u>NOTE:</u> Notices and agendas are to be posted at least 48 hours in advance of the meetings <u>excluding</u> Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

- 7:30 Consider Public Comment
- 7:35 Discuss Process to Plan and Administer Town Affordable Housing Programs with Town Administrator, Housing Production Plan, Role of the Trust, Review the Trust's Goals
- 8:15 Review and Approve Minutes of June 1, June 21, and July 6, 2016 (Volunteer for secretary/clerk)
- 8:20 Report of the Treasurer, including annual audit update: Brian
- 8:30 Discuss Design and Content of the Website: Susan
- 8:45 Follow-up Discussion of Properties on King Street and Old Sudbury Road
- 9:00 Review Draft Annual Report
- 9:10 Agenda for Next Meeting, October 5
- 9:15 Consider Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any
- 9:16 Adjourn