

Wayland Free Public Library
Board of Library Trustees
In Joint Meeting with the Library Planning Committee
Minutes of Meeting Thursday, July 7, 2016
Raytheon Room, Wayland Free Public Library

Present for the Board of Library Trustees: Library Director Ann Knight, Trustees Aida Gennis, Anne Heller, Mark Peter Hughes, Lynne Lipcon (by phone because of geographical distance), Suzanne Woodruff **Absent:** Sally Cartwright

Present for the Library Planning Committee: Among the members present were Vicki LaFarge (Vice Chair, presiding), Lynne Cavanaugh (by phone because of geographical distance), Maureen Cavanaugh, Christine Cipriani, Aida Gennis (ex officio), Neil Gordon, Jen Gorke (by phone because of geographical distance), Anne Heller, Sarah Hubbell (taking the minutes for the LPC), Library Director Ann Knight (ex officio), Lynne Lipcon (by phone because of geographical distance), Daryl Mark, Tim Marsters, Assistant Library Director Sandra Raymond, Tom Fay, Chair (by phone because of geographical distance), and Thomas White (for the official list of attendees from the LPC, see the minutes of the Library Planning Committee)

Present for Tappé Architects: Chris Blessen, Principal; Jeff Hoover, Principal and Director of Library Design

Present for Design Technique, Inc.: John Sayre-Scibona, President, Project Manager for the Library Planning and Design Study

Call to Order: 7:10 p.m.

Visitors and Public Comment

There were four visitors including former Library Trustee Nan Jahnke, who took the minutes for the Board of Library Trustees; for the list of visitors, see the minutes of the Library Planning Committee. During the public comment period, one visitor expressed affection for the Library building at 5 Concord Road and asked that, whatever decision is made about a Library expression, the building not be left vacant for long. Another also expressed affection for the Library and appreciation for the work of the Trustees and LPC. Visitors also participated in the discussion as invited.

Minutes of Previous Meeting(s)

Minutes of the previous meeting of the Library Planning Committee were approved.

Library Planning and Design Study: Site Selection Exercise

Mr. Blessen and Mr. Hoover reviewed the site selection exercise that members of the Board of Library Trustees and members of the Library Planning Committee recently completed as part of the Library Planning and Design Study. They reported that 21 of the 23 members eligible to participate completed the exercise. The exercise used a custom-designed "Site Selection Matrix" to match the needs of a possible Library expansion project against the merits and drawbacks of **three sites** under consideration:

5 Concord Road (the site of the current Library), 207-195 Main Street (the site of the former Highway Garage near the Middle School), and 202 Old Connecticut Path (an undeveloped parcel that was formerly part of the Paine Estate).

The purpose of the exercise was to help the LPC and the Trustees winnow the field to **two sites** to investigate fully for possible Library expansion. Once finalized, the selected sites will be recommended to the Town's Permanent Municipal Building Committee for its approval, and the architects will begin to develop concept drawings and initial cost estimates for both sites. After review, **one site** may be chosen for more detailed consideration and possible presentation to the state for a construction grant from the Massachusetts Public Library Construction Program (MPLCP).

The design team led Trustees and committee members through the matrix item by item, reporting the preliminary scores, taking feedback, identifying anomalous findings, making changes, and tallying the final results. Among the factors receiving particular attention in the scoring review were architectural significance, environmental impacts, hazardous materials, aquifer protection, and existing infrastructure. Adjustments were made to the scoring in these categories as information came to light. A question about "prominent visual impact" was dropped altogether as participants had different understandings about what was being asked; the question will be reframed for the next round of site selection.

The final scores for the three sites as agreed at this meeting were:

	Raw Score	Rank
5 Concord Road	47.49	3
207-195 Main Street	78.26	1
202 Old Connecticut Path	67.42	2

Discussion then turned to the question of which sites to recommend to the PMBC and to the vexing problem of how to honor the Trustees' and the LPC's longtime commitment to look long and hard at the current Library site, 5 Concord Road, when it is the clear last-place finisher in a careful site-selection process. Should public affection for the current building carry the site into the final two as a political courtesy? Should 202 Connecticut Path, an undeveloped "greenfield site," be eliminated from consideration because of the high costs of providing infrastructure? Should the meeting recommend a closer look at all three sites before arriving at one? Would there be time and money for such a solution?

After much discussion, and with regard for the long-term potential of the site 202 Old Connecticut Path for municipal use, members of the meeting voted unanimously to recommend 5 Concord Road and 207-195 Main Street to the Permanent Municipal Building Committee as the two sites for further consideration for a possible Library expansion.

Long-Range Plan

Discussion of the Library's new Long-Range Plan was postponed to another meeting for lack of time. In the meantime, Trustees and members of the LPC were urged to send their comments and concerns, if any, to Mrs. Knight by July 22.

The Meeting Was Adjourned at 9.45 p.m.

Documents for This Meeting that Concern the Board of Library Trustees

1. Agenda for Library Planning Committee Meeting, Thursday, July 7, 2016
2. Draft, Site Selection Matrix, Version of June 27, 2016, for 5 Concord Road, 207-185 Main Street, 202 Old Con. Path, prepared by Tappé Architects, with scores from initial responses of members of the Board of Library Trustees and Library Planning Committee
3. A final Site Selection Matrix, with revised scores, was generated electronically at the meeting and presented to the participants and guests.

Next Meeting of the Board of Library Trustees

- Wednesday, July 13, 8 a.m., Raytheon Room, Wayland Free Public Library

Respectfully submitted by Nan Jahnke, a friend of the Wayland Free Public Library