

**Wayland Free Public Library
Board of Library Trustees
Minutes of Meeting of October 12, 2017
Wayland Town Building, 6:45 p.m.**

Present: Trustees: Aida Gennis (chair, presiding), Leah Hart, Maureen White, Mark Hughes, Sally Cartwright. **Absent:** Suzanne Woodruff. **Search Team:** Kim Steere, Christine Pier.
Absent: Vicki LaFarge.

Public Comment: J. Ling asked for an update on the April 2016 Annual Town Meeting vote in favor for allocation of funds for a PILOB, a sewer “betterment” assessment, to connect the Library to the Waste Water Management District. Ms. Gennis said the process was being handled by the Board of Selectmen at this point.

Review Questions and Procedure for Interview: Trustees briefly reviewed the interview questions for Library Director 2017. Ms. Cartwright previously reviewed the questions with the Human Resource Department. Trustees agreed to have Ms. Gennis start the interview with introductions and ask the first question. All present would then take a turn asking the remaining questions. Clarifications and follow-up questions were allowed.

Interview Candidate: The candidate introduced herself, described her background, skills, qualifications and philosophy on the importance of libraries in society. She answered all questions thoroughly and thoughtfully.

Discussion Regarding Candidate: Trustees were impressed with the candidate’s experience, communication skills, library philosophy, focus on customer service, and awareness of Wayland as a community. Trustees and search team members felt she was very qualified for the job. Trustees will further consider all candidates at a future meeting.

Adjourn: 9:45 p.m.

Documents for this meeting: Agenda for meeting October 12, 2017
 Public Comment from J. Ling
 Interview Questions for Library Director 2017
 Candidate Evaluation Form

Respectfully submitted by Sally Cartwright