

**Wayland Free Public Library
Board of Library Trustees
Minutes of Meeting August 28, 2015
Raytheon Room, Wayland Free Public Library**

Present: Library Director Ann Knight, Trustees Aida Gennis (chair, presiding), Sally Cartwright, Anne Heller, Lynne Lipcon, Thaddeus Thompson; **Absent:** Suzanne Woodruff

Call to Order: 7:57 a.m.

Visitors and Public Comment

Former Trustee Nan Jahnke attended as note taker and participated in discussion of the draft warrant article. There was no other public comment.

Minutes of Previous Meeting

The minutes of the meeting of July 22 and were approved unanimously by those in attendance at that meeting.

Financial and Statistical Reports

Nearly two months into the fiscal year, expenditures are on track.

Mrs. Heller informed Trustees of discussions with the Town Treasurer about whether and how the Library might use PayPal, an Internet-based payment service, to accept donations to the Library's Millennium Fund. Town Counsel will be consulted about this as well. Trustees asked that the discussion also address the feasibility of accepting credit card payments.

The Circulation Report was unavailable for review, but Mrs. Knight noted that while circulation of print materials and ebooks is up, circulation of DVDs and videos is down, probably because of the wider availability of streaming services.

Library Planning Committee

Mrs. Gennis reported that the Library Planning Committee (LPC) has voted unanimously to accept a report and recommendation to the Trustees. The report has not yet been delivered to Trustees, but Mrs. Gennis, who was present for the vote, reported that the recommendation is to apply to the Massachusetts Public Library Construction Program (MPLCP) for a grant to either expand the current library at 5 Concord Road or to build a new facility on another site. Trustees will vote on the LPC's report and recommendation at their meeting on September 9. All current LPC members have agreed to remain at work through Fall Town Meeting, when the Trustees are expected to ask the voters for funds for planning and design, as is required for a state grant application.

Mrs. Gennis reported that Neil Gordon, a town resident, has agreed to serve on the LPC this fall in place of Bill Steinberg, who resigned from the LPC on August 18. Mr. Steinberg, who is a member of the Finance Committee and has served as the Finance Committee's liaison to the Library, was recently appointed to the new Wayland Real Asset Planning (WRAP) Committee. He resigned from the LPC

because the WRAP charge states that a WRAP member cannot be a sitting member on any board that has a capital project in the offing. Mrs. Lipcon moved to appoint Neil Gordon to the Library Planning Committee and Mr. Thompson seconded the motion; Trustees voted unanimously in the affirmative. Mrs. Gennis and Mrs. Knight are also speaking with another candidate to fill a place earlier vacated by an LPC member who resigned due to time constraints.

Draft Warrant Article Requesting Planning and Design Funds

Mrs. Gennis presented a draft of a warrant article requesting \$150,000 from the Town for planning and design work needed to apply for a construction grant from the Massachusetts Public Library Construction Program. The article, if approved by Trustees, could be presented to voters at the Fall Special Town Meeting on November 9, 2015.

Mrs. Gennis led Trustees through the article from beginning to end taking comments, suggestions, and edits as they came. After all edits were agreed and recorded, Mrs. Lipcon moved that Trustees accept the warrant article as edited; Mrs. Cartwright seconded the motion and Trustees voted unanimously (5-0) in the affirmative.

Future Wastewater Needs

Wastewater issues continue to vex the Trustees. Mrs. Cartwright and Mr. Thompson reported separately on discussions about wastewater capacity they had recently noted involving the Board of Selectmen, the Council on Aging, the proponents of a new Community Center, and the Facilities Department. At issue is whether reserve capacity is adequate for all near-future Town needs, including the needs of the Library (wherever it is located), and whether the Trustees should appeal for an immediate connection to the wastewater district for the library building at 5 Concord Road, which is currently served by an aging septic system. In the face of conflicting information, Trustees agreed not to submit a warrant article for a wastewater connection for the Library at the coming Special Town Meeting.

Discussion of Three Items Postponed

As time ran short, Trustees postponed discussion of communications to town boards and residents, a Town Center update, and a new table for Internet computers to a later date.

The Meeting Was Adjourned at 10:31 a.m.

Documents for This Meeting

1. Agenda of Meeting Friday, August 28, 2015
2. Director's Report, August 2015
3. Minutes of Meeting, Board of Library Trustees, July 22, 2015
4. Financial Report, "Summary Reports as of 2015.08.27"
5. "Draft Town Meeting Warrant Article for Planning and Design Funds," August 28, 2015

Next Meeting(s)

- Wednesday, September 9, 7:45 a.m., Raytheon Room, Wayland Free Public Library
- Wednesday, September 16, 7:45 a.m., Raytheon Room, Wayland Free Public Library

Respectfully submitted by Nan Jahnke, Friend of Wayland Free Public Library