

**Wayland Public Library
Board of Library Trustees
Minutes of Meeting April 17, 2013
Raytheon Room, Wayland Public Library**

Present: Library Director Ann Knight; Trustees Aida Gennis (chair, presiding), Sally Cartwright, Anne Heller, Nan Jahnke, Thaddeus Thompson. **Absent:** Lynne Lipcon

Call to Order: 8:43 a.m.

Public Comment and Visitors

There were no visitors and no public comment.

Minutes of February 2013 Meeting

The minutes of the trustees' meeting of March 20, 2013, were approved unanimously.

Financial and Circulation Reports

Nine months through the fiscal year, financials are on track. Circulation was up a bit in March from February, especially in Children's materials, and is ahead of both of the last two years for year-to-date totals.

Rotunda Lighting and Furnishings

Mrs. Knight reported that the overhead lighting fixture for the Rotunda Reading Room has been installed, and the room has good lighting for the first time in many years. The lighting fixture is being paid for from Town funds. Bid documents are in progress for new seating for the room, and a Request for Proposals will go out shortly.

Changing Building Uses

Mrs. Knight reported that much of the magazine collection has been moved to the Reading Room, while some special-interest titles remain in the display stacks in the main Reading Hall. The Library staff is weeding the magazine collection by 10-15 percent, eliminating titles that are no longer popular, in order to reduce costs and to make more room for a teen area near the magazine display stacks. The Library has submitted a proposal for a Library Services and Technology Act (LSTA) federal grant to improve our services for teens and tweens; a decision is expected in September.

Facilities Use Study and Future Plans

Mrs. Knight and the Trustees had an opportunity to review a portion of the draft of the Town's Facilities Use Study and were able to ask some questions, point out some errors, and suggest some clarifications, especially concerning the amount of usable space in the Library and environmental factors affecting drainage on the Library site. The final report is expected shortly.

With the failure of the citizens' petition to purchase the old Finnerty's property for some sort of community center, Trustees returned their attention to the idea of combining the programs of the Library and the Council on Aging in a new, shared, building at Town Center or on some other site.

In view of the reluctance expressed at Town Meeting to engage in any large civic projects without extensive public involvement in the planning, the Board discussed ways to begin engaging the public our future plans. For a start, Mrs. Jahnke will review public comments about our building and program needs that were received from the survey distributed last year as part of the Long Range Planning process.

Wayland Reads Program

Mrs. Cartwright reviewed the events remaining in this year's Wayland Reads Poetry event, which has been quite successful in terms of interest and attendance. The Board thanked Mrs. Cartwright and Mrs. Knight for their tireless work and enthusiasm for the project, and discussed ways to make the program sustainable going forward, including getting clarity on whether the every-other-year program should reside with the Library staff, the Trustees, or the Friends.

Staff Promotion

Mrs. Knight announced that Judy Meyers will be promoted to Library Assistant, filling the position from which Natalie Stoller will retire soon.

Trustees' Reports and Concerns

Mrs. Gennis reported that now that Town Meeting is over, the Town's Attorney, Mark Lanza, will be able to issue his opinion concerning the allowed scope of Trustee-directed fundraising for the Library. Mrs. Knight agreed to invite the newly elected selectman, Tony Boschetto, to come tour the Library. The Board's monthly meeting dates were calendared through the end of the year.

The Meeting Adjourned at 11:42 a.m.

Documents for This Meeting

1. Agenda of Meeting 04/17/13
2. Minutes of Meeting 03/20/13
3. Director's Report, 04/17/13
4. Financial Report, 04/16/13
5. Circulation Report, March 2013
6. Wayland Reads Poetry Program Guide, March-April 2013, and Anchor Poems

Next Meetings

- May 15, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- June 19, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- July 17, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- August 28, 2013,* at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- September 18, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- October 16, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- November 20, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- December 18, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library

**Note: The August meeting date, the fourth Wednesday of that month, is an exception to the Board's usual third-Wednesday meeting schedule.*

Respectfully submitted by Nan Jahnke, Trustee, Board Secretary