

**Wayland Public Library
Board of Library Trustees
Minutes of Meeting March 20, 2013
Raytheon Room, Wayland Public Library**

Present: Library Director Ann Knight; Trustees Aida Gennis (chair, presiding), Sally Cartwright, Nan Jahnke, Anne Heller, Thaddeus Thompson. **Absent:** Lynne Lipcon

Call to Order: 8:43 a.m.

Public Comment and Visitors

There were no visitors and no public comment.

Minutes of February 2013 Meeting

The minutes of the trustees' meeting of February 20, 2013, were approved unanimously.

Financial and Circulation Reports

Eight months through the fiscal year, financials are on track. Circulation was down a bit in February from January and from year as well, but year-to-date totals remain ahead of the last two years.

Rotunda Furnishings, Lighting, and Other Building Matters

Mrs. Knight reported that the lighting fixture for the Rotunda reading Room has arrived and awaits installation. It will require its own electrical circuit. Preliminary estimates have been received for the upholstered furniture for the Reading Room that the Trustees approved at the February meeting. Mrs. Knight will work with the Town's Facilities Director, John Moynihan, to issue a Request for Proposals for the furnishings, as well as for a center table, that is consistent with state procurement guidelines.

The Trustees agreed that the Library's custodian could trim some of the ivy on the masonry walls, provided it is safe for him to do so.

Facilities Use Study and Future Plans

Mrs. Knight reported that two engineers engaged by the architectural firm of DRA had visited the Library earlier in the month in furtherance of the Town's Facilities Use Study. The Library has not had further conversation with the lead investigator, Ken Best, but his report is expected sometime in April.

It was noted that a petitioner's article is expected at Town Meeting proposing that the Town buy the old Finnerty's restaurant property in Cochituate with the idea of turning it into a community center or senior center. Neither the Library nor the Council on Aging has been approached about this idea. The trustees will follow developments.

Mrs. Gennis noted that the Facilities Use Study and several Town Meeting votes could affect the Library both directly and indirectly. The trustees briefly discussed how to engage the wider town community in planning for the Library's future.

Gossels Program

After a postponement due to bad weather in January, Carl Hobert gave a Gossels Program Lecture titled "Raising Global IQ: Preparing Our Students for a Shrinking Planet" on Sunday, February 24. Attendance was lighter than hoped. We will consider more interactive programs in future, especially when scheduling in the winter months.

Wayland Reads

Publicity for the Wayland Reads Poetry program has been good. Former U.S. Poet Laureate Robert Pinsky will open the month-long program on Sunday, March 24, at 4 p.m. at the Middle School.

Staff Retirement

Mrs. Knight announced that Library Assistant Natalie Stoller will be retiring in May after many years of service. She will be missed.

Trustees' Reports and Concerns

Mrs. Gennis said she had spoken with the Town Administrator, Fred Turkington, about obtaining a written opinion or guidance from the Town's Attorney, Mark Lanza, concerning the allowed scope of Trustee-directed fundraising for the Library.

The Meeting Adjourned at 10:42 a.m.

Documents for This Meeting

1. Agenda of Meeting 03/20/13
2. Minutes of Meeting 02/20/13
3. Director's Report, 03/19/13
4. Financial Report, 03/19/13
5. Circulation Report, February 2013
6. Bid on Rotunda furnishings from Creative Office Pavilion, Quote # WPL-01, 3/19/2013
7. Bid on Rotunda furnishings from Peabody Office, 3/19/2013
8. Wayland Reads Poetry Program Guide, March-April 2013 , Anchor Poems, and event bookmark

Next Meetings

- April 17, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- May 15, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library

Respectfully submitted by Nan Jahnke, Trustee, Board Secretary