

**Wayland Public Library
Board of Library Trustees
Minutes of Meeting February 20, 2013
Raytheon Room, Wayland Public Library**

Present: Library Director Ann Knight; Trustees Aida Gennis (chair, presiding), Sally Cartwright, Nan Jahnke, Anne Heller, Lynne Lipcon.

Absent: Thaddeus Thompson.

Early departures: Mrs. Jahnke had to leave the meeting at 10:30 a.m. Mrs. Heller took the minutes thereafter.

Call to Order: 8:33 a.m.

Public Comment and Visitors

Ken Best, architect and facilities consultant, met with the Board concerning the Town's Facilities Use Study. There were no other visitors and no public comment.

Wayland Reads Photo

A publicity photo was taken of the trustees reading poetry in the Rotunda for this spring's Wayland Reads Poetry event.

Minutes of January 2013 Meeting

The minutes of the trustees' meeting of January 16, 2013, were approved unanimously.

Financials

Seven months through the fiscal year, financials are on track. The Financial Report is attached.

Mrs. Gennis reported that the Board's liaison on the Finance Committee, Carol Martin, believes the Finance Committee will recommend a level service budget for the Library for FY 2013-2014.

Facilities Use Study

The trustees met with Mr. Best of DRA Architects to discuss information he needs to complete his firm's Facilities Use Study for the Town. The study considers the best use(s) for the Library as well as for Town Hall, space in Fire Station #2, and the municipal pad at Town Center. Information was put forward from previous studies performed for the Library and other departments including a 2003 program description, the 2005 LLB study, the Tappe study, the GMI study, and the 2012 Kang study, as well as from two long-range plans completed by the Library. The trustees also explained the concept of sharing Library space with the Council on Aging at the new Town Center.

Update on Rotunda Furnishings

The Trustees approved the fabric recommendations for the Rotunda furniture that were made by our volunteer designer, Liz von Goeler. Mrs. Knight gave an update on the Rotunda light; she mentioned that the circumference of the fixture might not fit through the door. She will follow up with Mrs. Von Goeler and/or John Moynihan, the Town's facilities director, to see if there's a solution for the problem.

Gossels program

Carl Hobert is scheduled to give the Gossels Program Lecture entitled "Raising Global IQ: Preparing Our Students for a Shrinking Planet" on Sunday, February 24, at 3 p.m. in the Raytheon Room. The trustees discussed ways to

publicize the event.

Wayland Reads

Mrs. Cartwright gave an update on plans for the Wayland Reads program. Robert Pinsky will open the month-long program on Sunday, March 24, at 4 p.m. at the Middle School. Mrs. Cartwright discussed plans to promote the program, which include a media campaign that showcases community leaders reading poetry, a presence at the Winter Farmers' Market, and the creation of a specially designed section on the Library's website.

COA-Library Joint Facility Update

There was no new information reported on this topic.

Trustees' Reports and Concerns

The Trustees were reminded that the Conflict of Interest Law training that is required of all municipal employees and public servants must be completed by April 1. Mrs. Heller mentioned the Pew Foundation's report on libraries of the future; Mrs. Knight will send a link to the report to the Trustees.

The Meeting Adjourned at 11:20 a.m.

Documents for This Meeting

1. Agenda of Meeting 02/20/13
2. Minutes of Meeting 01/16/13
3. Director's Report, 02/20/13
4. Financial Report, 02/19/13
5. Circulation Report, January 2013

Next Meetings

- March 20, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- April 17, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library
- May 15, 2013, at 8:30 a.m. in the Raytheon Room, Wayland Public Library

Respectfully submitted by Nan Jahnke, Trustee, Board Secretary, with thanks to Mrs. Heller for minutes taken in the last hour of the meeting.