

**Wayland Public Library
Board of Library Trustees
Minutes of Meeting July 20, 2012
Raytheon Room, Wayland Public Library**

Present: Library Director Ann Knight; Trustees Aida Gennis (chair, presiding), Sally Cartwright, Nan Jahnke, Thaddeus Thompson; **Absent:** Anne Heller, Lynne Lipcon

Call to Order: 3:00 p.m.

Public Comment and Visitors

There was no public comment and no visitors.

Purpose of Meeting

This special meeting of the Board of Library Trustees was called (a) to review the schematic concept drawn by Kang Associates, Architects, for a proposed new building to house both the Library and the Council on Aging (COA) at Town Center and (b) to work toward a decision whether to endorse the concept. A second meeting to continue the discussion is scheduled for July 30, in advance of a meeting of the joint Library and COA task force, which is charged with exploring the feasibility of housing these two Town programs together in a single building. The task force's meeting is scheduled for August 1.

Space Needs

The main question under consideration at this meeting was whether the floor plans drawn by Kang Associates meet the space requirements of the Library's program. The Library's most recent program needs were first identified in the Library Program developed by the library staff and refined by LLB Architects in the early 2000s and refined and restated by Tappé Architects in 2011-2012. Mrs. Knight confirmed that the space needs identified by Tappé are satisfactory for a modern library program, if not especially generous.

Using space tables developed by Tappé and Kang, and comparing those with the floor plans drawn by Kang, the trustees determined that the proposed building does indeed meet the space requirements identified for all of the Library's program components (e.g., stack space, circulation desk, administrative offices, display cases, meeting space, computer servers, reading area, and so on). The availability of additional shared space with COA allows for some overflow and breathing room. Mrs. Gennis expressed concern that the building be designed in such a way that new program space can be found on the second floor should either the Library or the COA find they need more space in the future. The trustees agreed that Kang Associates have done a good job representing the Library's needs in the current plans.

Other Concerns

Having satisfied themselves that the Library's space needs would be met by a building like the one proposed by Kang Associates, the trustees then turned to other concerns.

State Funding

Mrs. Knight confirmed that the state Board of Library Commissions does not anticipate opening another round of state-funded grants for library construction until 2016 at the earliest. State reimbursements could total around 40 percent of the cost of building the Library's share of any new building, subject to certain design and building requirements. The Board of Library Commissioners currently maintains an approved waiting list of building projects that are scheduled for funding using the current bond funds. By the time the next grant round is opened, there will undoubtedly be pent-up demand for grants across the state.

Timing and Public Information

Timing issues came under discussion. If the Library and COA boards were to endorse a plan to build a shared building at Town Center, when should the plan go to the Town for approval? Could the project be well enough along to ask for design and development funds at the April 2013 Town Meeting? Who would make the case for a new building to the citizenry? How would the project be shepherded through various town boards and committees? What process of cooperation would the Library and COA engage in once the work of the joint feasibility task force is done?

Mr. Thompson, who will be away for our vote at the next meeting, expressed his opinion, saying he was intrigued by the Kang proposal and agreed that the plan addresses the deficiencies of the Library's current building. He would like to see a strong case statement built for a public information campaign, and suggested that the Library consider hosting public information meetings in the fall.

The Meeting Adjourned at 4:58 p.m. with an understanding that discussion would continue, and a vote would be taken, at our next special meeting, on Monday, July 30.

Documents

1. Floor plans, First Floor and Second Floor, Library/Senior Center, Kang Associates, 6/26/12
2. Site plan, Wayland Library/Senior Center, SK-1, DeVellis Zrein Inc., 6/20/12
3. Table, Town of Wayland Senior Center and Library Program, setting out areas dedicated to program requirements, Kang associates, 6/2/12
4. Table, Untitled, setting out program requirements in Tappé study, marked Jan. 2012

Next Meetings

- July 30, 2012, at 4:15 p.m. in the Raytheon Room, WPL
- August 15, 2012, at 8:30 a.m. in the Raytheon Room, WPL

Respectfully submitted by Nan Jahnke, Trustee, Board Secretary