

## **Board of Library Trustees**

Wednesday, February 29<sup>th</sup>, 2012 8:30 a.m.  
Director's Office, Wayland Public Library

**Present:** Library Director, A. Knight; Trustees: A. Gennis (chair), N. Jahnke, T. Thompson, S. Cartwright, A.Heller, L. Lipcon. Guest: Sondra Vandermark, Long Range Planning Consultant

**Call to Order:** 8:32 a.m.

**Public Comment** -none

### **Meet with Sondra Vandermark**

The trustees and Director Knight met with Ms. Vandermark to discuss the Strategic Planning Proposal and the timeline for accomplishing the task. While there is flexibility in the schedule, the aim is to complete the study in October 2012 to meet the deadline for submission to the MBLC. Staff/Trustee Task Force membership was discussed and will be finalized shortly. That Task Force will meet with Ms. Vandermark on April 4<sup>th</sup> at 8:30 a.m. at WPL. Ms. Vandermark will conduct a full-day meeting the library staff to get input from the entire staff.

A list of potential members for the Community Committee was generated with an eye to reaching out widely. Trustees will begin to solicit participants. There will be 2 Community Committee meetings: April 25<sup>th</sup> and May 16<sup>th</sup>, 7:00 p.m. – 9:00 p.m. It was suggested that broader reach could be sought through surveys. Ann Knight will make sample survey questionnaires available to trustees. Ms. Vandermark can help tailor to our needs. It was suggested that notification of the survey and a link to it on WPL website should be included in the late spring tax bill. Paper surveys will also be made available at the library.

### **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**

The Franklin Public Library has been decertified by the MBLC for failure to meet the minimum standards for funding and service necessary for certification. The WPL Trustees unanimously voted to rescind their privilege to participate in reciprocal borrowing with Wayland. It is our hope that the Town of Franklin will restore their library's budget.

**Adjourn:** 10:34 a.m.

Respectfully submitted by Lynne Lipcon

### **NEXT MEETINGS:**

March 21 at 8:30 a.m. in Raytheon Room, WPL

April 18 at 8:30 a.m. in Raytheon Room, WPL

May 16 at 8:30 a.m. in Raytheon Room, WPL