

Board of Library Trustees
Wednesday, February 15, 2012 8:30 a.m.
Raytheon Room, Wayland Public Library

Present: Library Director, A. Knight; Trustees: A. Gennis (chair), N. Jahnke, T. Thompson, S. Cartwright, A. Heller, L. Lipcon. Guest: Liz von Goeler, Sandy Raymond, Matt Amory, Pam McCuen

Call to Order: 9:37 a.m.

Public Comment -none

Minutes of 1/18 and 1/23/2012 were unanimously approved.

Discussion of lighting and furniture with Liz von Goeler John Moynihan has suggested that it is best to get quotes on the lighting package for rotunda. After installation, it can be determined if any additional lighting will be needed for shelving. von Goeler presented several furniture options and layouts. She will get back to us with a plan which takes into account today's feedback.

Update on joint COA □ Library feasibility study review John Moynihan has received 8 responses to RFP. WPL reps have given feedback. CoA feedback is nearly complete. John will make final choice. Trustees suggested that our preferences be prioritized and sent to him. Knight contacted MBLC regarding the availability of monies for library building projects and was told they do not expect the next grant round before 2015/2016.

Introduction of new staff members Sandy Raymond, Assistant Director, has been particularly helpful in creating new uses of space as we renovate. She has created a Chinese department and is working on reconfiguring space to create a Young Adult space. Pam McCuen, new Youth Services Librarian, is excited about outreach and increasing the presence of the Children's Room on the website. She has already (in 2 ½ days!) met with the high school's librarian. Matt Amory, Computer Specialist/Reference Librarian, has offered two well attended "e-evenings" to increase familiarity with electronic resources. He is interested in growing the on line collection and WPL's presence on Facebook

Long Range Planning Ann Knight has received 2 proposals for the development of WPL's strategic plan. Following a discussion of these proposals, it was moved and unanimously voted to accept the proposal of Sunny Vandermark. It was then moved and unanimously approved to appropriate the funds for this from state aid and Millennium Fund. The planning process will include input from staff, trustees, and a committee of community members. Ms. Vandermark will be invited to attend the next trustees' meeting.

Gossels Fund program for 2012 The program we had intended to book cannot perform in the small spaces available in the library. It was suggested that the black box theatre at the high school might be made available to us. Lynne will reconnect with Theatre Espresso to see if April / May dates are still available.

Financial/Statistical Reports Perry Hagenstein's bequest is pending the signing of distribution papers by the Commissioners of Trust Funds. The Finance Committee has appropriated additional funds for contractual services and for computers.

Trustees' reports and concerns Sally Cartwright will attend next meeting of the Wayland 375th Anniversary Committee. WPL will plan appropriate programming to augment the town's activities. *Wayland Reads* will remain a separate entity with its own theme.

As part of our new Long Range Plan, WPL will look to being strategic and intentional in updating the branding of all our communications. It would be helpful to have a member of the Long Range Planning committee who has some expertise in this area.

The Freegal Music Service is a download music service sold to libraries for free use by its registered cardholders. Following some discussion, the trustees requested that more information be obtained about Freegal's successes and failures in other local libraries.

Old business Millennium Fund Stewardship -- Aida Gennis met with town counsel, Mark Lanza, concerning the trustees' questions about fundraising for WPL. Lanza has a call into the AG's office for clarification on interpretation of laws governing this. Knight, Thompson and Gennis will try to meet with Lanza and encourage a more proactive approach.

NOTE: An additional meeting will be scheduled for either 2/28 at 3:00 p.m. or 2/29 at 8:30 a.m.

Adjournment at 11:10 a.m.

Respectfully submitted by Lynne Lipcon

Referenced Documents:

1. Agenda of Meeting, 2/15/12
2. Minutes of Meeting, 1/18 and 1/23/12
3. Circ stats through 2/10/12
4. Summary Reports as of 2012 02 14
5. Director's Report
6. Letter of Employment to Pamela McCuen from John Senchyshyn
7. Two proposals for Development of WPL Strategic Plan

Next Meetings:

- Late February meeting TBD
- March 21 at 8:30 a.m. in Raytheon Room, WPL
- April 18 at 8:30 a.m. in Raytheon Room, WPL
- May 16 at 8:30 a.m. in Raytheon Room, WPL