

Wayland Public Library Trustees Meeting
July 20, 2011, at 8:30 a.m.
Raytheon Room, Wayland Public Library

Present: Library Director Ann Knight; Trustees Aida Gennis (chair), Anne Heller, Nan Jahnke, Thaddeus Thompson

Absent: Trustees Sally Cartwright, Lynne Lipcon

Guests: Susan Pope, Board of Selectmen (acting as BOS liaison to the Board of Library Trustees)

Call to Order: 8:40 a.m.

Public Comment: None.

Liaison Information: Mrs. Pope presented an update and answered questions about the Town Center project as it affects the Library.

- As Phase 1 of the project gets underway in late summer or early fall 2011, the expected traffic light and light box will be installed in the vicinity of the intersection of Routes 126 and 27. Mrs. Knight expressed concerns about the installation interfering with patrons' access to the library. Mrs. Pope will advise on the schedule, box placement, and road closures as she gets more definite information.
- The Library and the Senior Center are under consideration for use of the municipal pad at Town Center; the thinking currently tends toward some shared use of the space, and talks are ongoing with the developer to increase the square footage somewhat to adequately meet the combined need.
- Representatives of the Town, the Council on Aging, and the Library hope to take a road trip to Canton, Connecticut, in August to visit the combined library and senior center facility there to understand how such organizations might allocate and share space; all trustees are invited.
- Talks are ongoing with the developer to ensure that there is adequate parking at the Town Center site. Mrs. Gennis asked that the Library be involved in all parking discussion.
- Construction at the municipal pad is not imminent; it will occur sometime after the start of scheduled capital projects for the Department of Public Works.

Mrs. Pope suggested that some of the October State of the Town program might consider ideas for sharing the municipal space at Town Center between the Library and the Senior Program.

Mrs. Knight and the Trustees updated Mrs. Pope on the status of the capital improvement project scheduled to begin on the main floors of the library in August, including timelines, required closings, and some concern, on the Library's part, about adequately understanding the bid process. The Library's volunteer design consultant Elizabeth von Goeler, was roundly praised.

Minutes: The minutes of June 15, 2011, and July 5, 2011, were accepted as submitted.

Invoices: Recent invoices and summary sheets were made available for Trustees to view during the meeting.

Statistics: Circulation and financial statistics were made available to Trustees, but not discussed.

Capital Improvement Project: Mrs. Gennis reviewed the three carpets she recommended to John Moynihan, the Town's Facilities Director, for consideration for installation on the second and third floors of the library. A lighting designer is coming to consult on the overhead light in the Rotunda. Mr. Thompson and Mrs. Jahnke agreed to explore choices for new furniture in the Rotunda, which is being redesigned as a Reading Room.

Landscaping and Ivy: Maintenance of the Friends' garden area to the left of the parking lot entrance has been spotty. The Wayland Garden Club has agreed to help; Mrs. Gennis will see that the Friends get the appropriate contacts at the Garden Club to schedule regular care. Mr. Thompson presented the findings of his research into how best to maintain the ivy growing on our brick façade. He will look into getting a free assessment of the condition of the mortar from a mason before we ask the Town to trim the ivy.

Youth Services: Plans to remove the tiered seating area from the Children's Room have been set aside until the capital improvement project is completed.

Adjournment: 10:02 a.m.

Referenced Documents:

1. Agenda of Meeting, July 20, 2011
2. Minutes of Meetings, June 5, 2011, and June 15, 2011
3. Circulation statistics for June 2011
4. Financial Report, March 22, 2011

Next Meeting: Wednesday, August 17, 2011, 8:30 a.m., Selectmen's Reading Room, Town Building

Respectfully submitted by Nan Jahnke