

**Wayland Public Library Trustees Meeting
March 23, 2011 at 8:30 a.m.
Raytheon Room, Wayland Public Library**

Present: Library Director Ann Knight; Trustees Aida Gennis (chair), Anne Heller, Sally Cartwright, Thaddeus Thompson, Nan Jahnke

Absent: Trustee Lynne Lipcon

Call to Order: 8:40 a.m.

Public Comment: None.

Minutes of February 16, 2011, were accepted as submitted.

Statistics: Circulation remains level. Mrs. Knight noted a general two-year decline, and is doing some analysis. Budget is on track.

Electronic Media: Mrs. Knight noted that demand for audio books, e-books, and other digitally delivered materials currently outstrips supply, and that publishers' models for electronic delivery can be restrictive. A recent decision by the New York Times to limit online access to paid subscribers may have consequences for libraries, too.

Youth Services: Librarians April Mazza and Pam Sway gave an update on services in the Children's Room, previewed the summer reading programs, and discussed ideas for reconfiguring the space in the amphitheater for better safety and new uses.

Landscaping: Sarah Hubbell, Vice President of the Friends of the Wayland Public Library, reported the loss of several boxwood shrubs in the courtyard garden over the winter due to heavy snows. A larger reconsideration of the space is underway, and several local gardeners and landscape designers were suggested for advice.

Reconfiguration and Refurnishing of Main Floor: Mrs. Knight presented ideas for reconfiguring the area between the Circulation Desk and the Rotunda to accommodate new shelving for self-service holds. A motion was made to withdraw up to \$5,000 from the Draper Fund to purchase the necessary shelving, along with some new shelving for periodicals; it passed unanimously. Mrs. Knight also presented ideas for new seating in the Rotunda. Mrs. Gennis and Mr. Thompson agreed to work with Mrs. Knight and Library staff to pursue the ideas further.

Draper Fund: Mrs. Knight reported that Marian Draper's property at 39 Old Sudbury Road is now under agreement of sale, with title scheduled to pass on March 31, 2011. Under the terms of Ms. Draper's will, a portion of the proceeds of that sale will come to the Library's Draper Gift Fund.

Stewardship & Millennium Fund: The discussion of stewardship was tabled to a summer meeting.

Wayland Reads: Mrs. Cartwright, the Wayland Reads Committee Chair, reported that this year's Wayland Reads program is winding down and has gone well. Participation from the High School and in the Children's Room has been gratifying, and programming has been excellent.

Old Business: Mrs. Gennis reminded Trustees that Library bills and summary sheets are available for review at any time in Mr. Zebrowski's office; she will also have the summary sheets available at Trustees meetings going forward. Insurance valuation for the Library clock is still pending.

New Business: Trustees were reminded that Town Meeting will begin on Thursday, April 7, at 7:30 p.m. Trustees noted that our Library Custodian Florisvaldo Goncalves passed his citizenship exam in February and will become a U.S. citizen this spring. Mrs. Gennis will write a note of congratulations.

Adjournment: 11:00 a.m.

Referenced Documents:

1. Agenda of Meeting, March 23, 2011
2. Minutes of Meeting, February 16, 2011
3. Circulation statistics for February 2011
4. Financial Report, March 22, 2011

Next Meeting: Wednesday, April 20, 2011, 8:30 a.m., Raytheon Room, Wayland Public Library

Respectfully submitted by Nan Jahnke