

Wayland Public Library

Board of Library Trustees Minutes

Nov. 17, 2010 8:30 a.m. – Raytheon Room, WPL

Present: Library Director, Knight; Trustees, Gennis (chair), Jahnke, Cartwright, Heller, Thompson, Lipcon.
Guests: Moynihan, Turkington

Call to order: 8:37 a.m.

Public Comment: None.

Minutes of 10/20/10 were passed.

Statistics: Circulation levels are similar to last month's. Overdrive will be coming out with new apps and improvements that may increase circulation of downloadable materials.

Update on drainage studies : John Moynihan reported: Applied to MEMA for grant to do drainage work out front of WPL. It has been determined that the catch basins empty into wetlands and need to be diverted to river. Work is about to be put out to bid, but repairs are unlikely to be done until spring '11. There will be excavation in our parking lot and certainly there will be disruption to the intersection. This work will be under DPW's capital budget. DPW is aggressively cleaning all drains. Moynihan and Turkington are alerted to the need to be proactive in the event of any storm threats. Large capacity pumps will be at the ready should they be needed.

Insurance on collection: John Senchyshyn and Gennis have been in conversation concerning appropriate coverage for WPL's collection. Ann will contact MBLC to inquire about standards for insurance coverage and will collect information from neighboring libraries. It is important to clarify needs before next budget is set.

WPL building program update Preliminary update from Tappe was distributed. Moynihan has met with COA. Based on preliminary program reports from both organizations, it is clear that the municipal pad will not support a dual function building.

Library budget is level funded with 16% increase in materials (to comply with state regulations) and step increases in the salary line.

Wayland Reads: Progress is being made in mapping out the plan. Soft opening will be at the Holiday Open House, Dec. 5th. Would like to have a raffle item. Looking ahead to 2013 which is Wayland's 375th birthday. Wayland Reads is likely to connect with that.

Cell phone policies: Courtesy reminders regarding the use of cell phones will be placed in the library.

Fundraising/Stewardship – Millennium Fund: This item tabled. Pertinent information will be made available prior to discussion.

Old business - none

New Business: Friends Book Sale netted \$5400. The location in the Town Building was successful. Town employees seemed pleased to take advantage of a private pre-sale.

Trustees' concerns since last meeting: Trustees expressed concern about the impact of numerous disruptions to library services due to reconstruction/repairs to the Rt. 27/126 intersection.

Adjournment: 10:13 a.m.

Referenced documents:

1. Minutes of 10/20/10
2. Circulation statistics
3. Budget
4. Preliminary Library Program Review from Tappe Associates.

Next Meeting:

Wednesday, Dec. 15, 8:30 a.m. Raytheon Room, WPL

Respectfully submitted by Lynne Lipcon.