

WAYLAND FREE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES MEETING MINUTES

September 15, 2010 8:30 a.m. -Raytheon Room, Wayland Public Library

Present: Library Director, A. Knight; Trustees, A. Gennis (chair), N. Jahnke, T. Thompson, S. Cartwright, A. Heller, L. Lipcon.

Call to order: 8:37 a.m.

Public Comment: None.

Minutes of 8/18 were passed.

Statistics: Circulation is low, but not open full month. Budget on track

Reconstruction punch list/followup The sink for the tech area of Children's Room has not arrived. Staff room near completion. Related to the project: a children's bookshelf awaits custom panel for top and ends. WB Mason is replacing faulty tables. April's office dividers need to be replaced with the ordered height.

Library furniture Some concern has been expressed about the new staff couch being uncomfortably hard. While it is unlikely that it can be replaced, we will explore ways to improve comfort level.

Library Open House followup Open House was very successful with about 225/250 in attendance. Face painting, portrait sittings, live music, balloon artist, book drawings, art exhibits (Raytheon Room, lower level book case, front foyer) and refreshments made for a festive community event.

FY2010 Library Annual Report to town The report was reviewed. Minor edits were suggested.

Gossels Fund program It may be possible to link the Gossels Fund program to high school human rights curriculum. Ann has had preliminary discussions with Dan Gavin (Social Studies). There may also be a tie-in with Wayland Reads 2011.

Signage project John Moynihan has indicated possible willingness to fund out of the capital budget much needed directional and labeling signs for the interior: for the collection and facilities/entrance/exits, etc.

Book drop All three book drop boxes reached capacity and were emptied twice over the Labor Day weekend. There are several times a year when overflow is a problem.

Services Directory update Directory is expected to go live on line in October. In January, former WPL director Louise Brown will moderate a Great Presenters Series panel discussion, *How to Live Longer in Wayland*. The directory will be highlighted.

Old business Wayland Reads met 9/14 for a major brainstorming session. Planning is underway for late winter/spring 2011 events.

Collaborations--Fred Turkington expects to talk to Sudbury town manager to set up joint meeting re. our libraries.

Drainage issues- Moynihan has had positive feedback on his pre-application for MEMA grant to put toward costs of remediation.

Trustees' concerns since last meeting

It was noted that usage of other libraries during our closing gave patrons an opportunity to experience

differences. Trustees' suggestion to have virtual and real suggestion boxes will be implemented. Suggestions will also be solicited through Friends newsletter and Wayland E-news. Aida will call Steve Correia to see what WPL role might be at the Defining Community Values Forum.

Referenced documents:

1. Minutes of 8/18/10
2. Circulation statistics
3. Budget
4. Draft of Annual Report FY 2010
5. Summary Reports as of 2010_09_14
6. Email from Turkington: Subject: Community Values Forum - Date: Mon, 13 Sep 2010

Meeting adjourned at 10:24 a.m.

Next Meetings:

Wednesday, Nov. 17, 8:30 a.m. Raytheon Room, WPL

Wednesday, Dec. 15, 8:30 a.m. Raytheon Room, WPL

Respectfully submitted by Lynne Lipcon.