

**WAYLAND FREE PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES MEETING MINUTES**  
**June 23, 2010 – 8:30 a.m. – Selectmen’s Meeting Room, Town Building**

**Present:** Library Director, A. Knight; Trustees; A. Gennis (chair), A. Heller, N. Jahnke, S. Cartwright, L. Lipcon

**Call to order:** 8:38 a.m.

**Public Comment:** None.

**Status of Library reconstruction:** Delayed notice that the original choice of carpet was not available necessitated a re-order of a 5-day delivery product. Weather depending, painting may resume end of week. Trustees will tour this Friday. Fin Comm. will be invited to join tours.

**Activities related to reopening of library:** Grand re-opening celebration will be weekend of Sept. 11. Specifics TBD.

Anticipate opening to public July 19. Likely to see 1000 books returned in short order!

Following elements of soft opening (July 19 – Sept 10) were discussed:

- Press releases: newspapers, e-news, local cable TV, WPL and town websites, and school newsletters.
- A-frame signs announcing, “we’re open!” (Possible locations: WPL lot, Cochituate fire station, 5 Paths, Rt.20/Old Conn., landfill)
- Slide show—looping in library, possible on website.
- Signage- circulation desks of surrounding libraries
- Foam core poster highlighting reconstruction in WPL—first floor
- Town wide mailing may be considered at a later date if needed
- Sticker (“We’re open!”) could be given to kids who come to library.

**Old Business:**

Mission statement was reviewed. Additional minor edits to follow.

**Trustees’ concerns:** New hours as of July 1 (closed Thurs. and Fri. evenings) put additional pressure on scheduling of Raytheon Room. Availability for evening programming will be cut nearly in half. Tues. and Wed. evening will be reserved for library sponsored events. Monday will be available to others as in past. Third Wed. a.m. of the month will be reserved for Trustees’ Meetings.

**Meeting Adjourned:** Adjourned at 10:02 a.m.

**Next Meetings:** Wednesday, July 21, 8:30 a.m.

Respectfully submitted by Lynne Lipcon.