

**WAYLAND FREE PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES MEETING MINUTES**  
**June 16, 2010 – 8:30 a.m. – School Committee Room, Town Building**

**Present:** Library Director, A. Knight; Trustees; A. Gennis (chair), A. Heller, N. Jahnke, S. Cartwright, L. Lipcon

**Call to order:** 8:35 a.m.

**Public Comment:** None.

**Minutes** of 5/19/10 were approved.

**Statistics-** Spending against budget is on target for FY end. Salary budget will not be expended: extended closing meant no money spent on clerks or for weekend/ evening coverage.

**Status of Library reconstruction:** Expect to see priming this week, painting the following and carpeting the week after. Ordering furniture has proved challenging due to slow response from vendor's salesperson. Hope not to see further delays. Estimating a July 19<sup>th</sup> opening. Children's librarians are working with the former director of the Framingham Library, who works as a substitute reference librarian in Wayland to reorganize the layout of the Children's Room. Trustees will make site visit Friday at 8:15 a.m.

**Planning for reopening of library:** Following discussion of how to publicize the reopening, need for a soft opening and a celebratory opening, it was determined that this agenda item will be taken up at a special meeting scheduled for next Wednesday, 6/23 at 8:30 a.m.

**Wayland Reads 2011:** Sally Cartwright reported Wayland Reads 2011 has chosen Zeitoun by Dave Eggers, a narrative non-fiction. Plan is to announce the book in the fall, increase awareness as holidays approach and roll it out in early spring.

**Town website:** Gennis is completing town's request for our listing information for the library. Contact information, agenda and minutes will appear on town website with link from WPL site. Our mission statement, which will appear on town site, will be reviewed at next WPL meeting. There will also be a link from town site to WPL home page.

**Open meeting law Changes to the OML** go into effect July 1. Trustees are reminded to review and adhere to new rulings.

**Old Business:** Heller attended C.O.A. feasibility meeting. C.O.A. is preparing an Request for Proposals with a scope of services in compliance with state public construction regulations. Will address space needs for C.O.A and also look at possibility of co-tenancy with library. Municipal pad is one possible site being considered.

**Meeting Adjourned:** Adjourned at 10:14 a.m.

**Next Meetings:** Wednesday, June 23, 8:30 a.m. Wednesday, July 21, 8:30 a.m.

Respectfully submitted by Lynne Lipcon.