

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**

**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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**PLEASE TYPE OR PRINT LEGIBLY**

NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library

FILED BY: Sandy Raymond, Library Director

DATE OF MEETING: November 29, 2017

TIME OF MEETING: 8:00 a.m.

PLACE OF MEETING: Wayland Free Public Library; 5 Concord Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed.*

**AGENDA**

1. 8:00 A.M. Public Comment period
2. 8:05 A.M. Review and approval of meeting minutes, possibly including, but not limited to November 15, 2017
3. 8:10 A.M. Monthly reports: Financial/Statistical Reports, Director's Report, if available
4. 8:25 A.M. Collection Policy, review, possible vote to approve
5. 8:35 A.M. Report on MBLC trustee workshop of Nov. 18, 2017
6. 8:45 A.M. Library website, updating content of Building & Planning page
7. 9:00 A.M. Capital Campaign Consultant, update
8. 9:10 A.M. LPC membership, discuss and possible vote of candidates for membership
9. 9:20 A.M. Rotunda Windows, discuss weatherizing
10. 9:30 A.M. Communications with other boards, committees, and public
11. 9:45 A.M. Trustees reports and concerns
  - A. ESOL
12. 10:00 A.M. Topics not reasonably anticipated by the chair 48 hours in advance
13. 10:05 A.M. Adjourn