

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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NAME OF BOARD/COMM: Board of Library Trustees Wayland Free Public Library FILED

BY: Sandra Raymond, Assistant Director

DATE OF MEETING: Wednesday, July 19, 2017

TIME OF MEETING: 8:00 a.m.

PLACE OF MEETING: WAYLAND FREE PUBLIC LIBRARY; 5 Concord Road, Wayland, MA 01778

*Note: Items may not be discussed in the order listed.*

**AGENDA**

1. 8:00 a.m. Public Comment period
2. 8:05 a.m. Review and approval of meeting minutes, possibly including, but not limited to 5/24/2017 and 6/21/2017
3. 8:10 a.m. Library Director Update
  - A. Acting Director
  - B. Director Search
4. 8:30 a.m. Monthly reports: Financial/Statistical Reports, Director's Report, if available
  - A. Staffing Update
    - i. Head of Circulation
    - ii. Youth Services clerk and assistant librarian
    - iii. Other Positions
  - B. Building Issues
    - i. Elevator status
    - ii. Recurrent flooding in parking lot
5. 9:00 a.m. State Building Grant
  - A. Grant Award Announcement
  - B. Legal considerations, 5 Concord Road
  - C. Public participation, formation advisory group, discuss with Selectmen
  - D. Next steps
    - i. - Capital Campaign Consultant scope of work
6. 9:30 a.m. Communications with other boards, committees, and public
7. 9:45 a.m. Trustees reports and concerns
8. 10:00 a.m. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
9. 10:05 a.m. Adjourn