

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library  
FILED BY: Dana Mastroianni, Library Director  
DATE OF MEETING: Wednesday, June 21, 2017  
TIME OF MEETING: 8:00 a.m.  
PLACE OF MEETING: WAYLAND FREE PUBLIC LIBRARY  
5 Concord Road, Wayland, MA 01778, Raytheon Room  
*Note: Items may not be discussed in the order listed.*

**AGENDA**

**(Time)**

1. 8:00 a.m. Public Comment period
2. 8:05 a.m. Review and approval of meeting minutes, possibly including, but not limited to 5/24/17, 6/7/2017
3. 8:10 a.m. Monthly reports: Financial/Statistical Reports, Director's Report, if available
  - A. Staffing Update
  - B. Building issues
    - a. Water in the parking lot
    - b. Update on book drop, if any
    - c. Update plantings, Library side entrance
  - C. Programming update
    - a. Other future programs
      - i. Gossels
      - ii. Fall program with the Wayland Historical Society
  - D. Collection policy, update
4. 8:45 a.m. Accept gift from former Trustee R. Swain's estate
5. 8:50 a.m. State Building Grant
  - A. Possible timeline
  - B. Legal considerations, 5 Concord Road
  - C. Public participation, formation advisory group, discuss with Selectmen
  - D. Other considerations
6. 9:30 a.m. Library Planning Committee scope going forward
7. 9:40 a.m. Communication with community, boards and committees
8. 9:50 a.m. Trustees reports and concerns
  - A. New Library trustee orientation materials
9. 10:10 a.m. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
10. 10:20 a.m. Adjourn