

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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**REVISED**

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library  
FILED BY: Dana Mastroianni, Library Director  
DATE OF MEETING: Tuesday, February 28, 2017  
TIME OF MEETING: 8:00 a.m.  
PLACE OF MEETING: Wayland Town Building, Small Conference Room, 2<sup>nd</sup> Floor  
*Note: Items may not be discussed in the order listed.*

**AGENDA**

**(Time)**

1. 8:00 a.m. Public Comment period
2. 8:05 a.m. **Review and approval of prior meeting minutes, if available from February 15, 2017**
3. 8:10 a.m. Monthly reports: Financial/Statistical Reports, Director's Report, if available
4. 8:15 a.m. Updates
  - A. Campaign to engage new library users
  - B. Staffing update
  - C. Draft of updated meeting room policy and application
5. 8:40 a.m. Discussion of Budget FY18 response of FinCom
6. 9:00 a.m. Future programs
  - A. Gossels
  - B. Wayland Reads 2017
  - C. Other programs, if any
5. 9:15 a.m. Discuss Library article for Annual Town Meeting
  - A. FinCom Comments for Library article and vote
  - B. Communication with boards and committees of article purpose, limits, concerns
  - C. Informing the public of article purpose and limits
    1. Possible request of Tappe to attend meetings/forums
    2. Educational efforts, letters, articles, other
    3. Involvement of LPC in educational effort
  - D. Any other concerns
6. 10:00 a.m. Discuss town counsel opinion regarding Roby bequest
7. 10:20 a.m. Discuss proposed state budget and effect on delivery of library services
8. 10:20 a.m. Discuss proposed design changes to library logo and stationery letterhead
9. 10:50 a.m. Topics not reasonably anticipated by the chair 48 hours in advance of Meeting
10. 11:00 a.m. Adjourn