

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees
Wayland Free Public Library

FILED BY: Ann Knight, Library Director

DATE OF MEETING: Wednesday, September 21, 2016

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Free Public Library

Note: Items may not be discussed in the order listed.

AGENDA

(Time)

1. 8:00 a.m. Public comment, if any
2. 8:10 a.m. Approval of minutes, if any
3. 8:15 a.m. Reports, if available: Financial, Statistical and Director's Report
4. 8:20 a.m. Update on Library Director search
5. 8:30 a.m. Discussion of FY2018 Library budget with FinCom Liaison Carol Martin
6. 8:50 a.m. Approval of FY2018 Library budget
7. 9:00 a.m. Update on Library Drainage Project
8. 9:10 a.m. Discussion of the Library Planning and Design Study
 - a. Report on work to date by Tappé Architects
 - b. Preparation for the community meeting planned for the evening of 9/21/16
 - c. Communication about the project with other Boards, Committees, and the public
9. 9:30 a.m. Discussion about a decision to submit a Letter of Intent to the Massachusetts Public Library Construction Program administered by the Massachusetts Board of Library Commissioners
10. 9:45 a.m. Vote on whether to submit a Letter of Intent
11. 10:00 a.m. Schedule for future Trustee meetings
12. 10:15 a.m. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any
13. 10:30 a.m. Adjourn