

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees
Wayland Free Public Library

FILED BY: Ann Knight, Library Director

DATE OF MEETING: Wednesday, August 24, 2016

TIME OF MEETING: 9 a.m. (Time revised)

PLACE OF MEETING: Raytheon Room, Wayland Free Public Library

Note: Items may not be discussed in the order listed.

AGENDA

(Time)

1. 9:00 a.m. Public comment, if any
2. 9:10 a.m. Approval of minutes, if any
3. 9:15 a.m. Reports, if available: Financial, Statistical and Director's Report
4. 9:20 a.m. Update on Library Director search
5. 9:30 a.m. Update on Library Drainage Project
6. 9:35 a.m. Update on the Massachusetts Public Library Construction Program grant schedule and deadlines
 - a. Letter of Intent
 - b. Construction application workshops
7. 9:45 a.m. Discussion of the Library Planning and Design Study
 - a. Report on work to date by Tappé Architects
 - b. Upcoming community meetings
 - c. Communication about the project with other Boards, Committees, and the public
8. 10:00 a.m. Discussion of Town budget schedule (Budget due 9/30/16)
9. 10:10 a.m. Discussion of friendlier computer access for handicapped patrons
10. 10:20 a.m. Discussion of draft of Library's Annual Report for FY2016 (Report due 9/30/16)
11. 10:35 a.m. Schedule for future Trustee meetings
12. 10:40 a.m. Topics not reasonably anticipated by the chair 49 hours in advance of the meeting, if any
13. 10:50 a.m. Adjourn