

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMMITTEE: Board of Library Trustees
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, May 18, 2016

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

AGENDA

Note: Items may not be discussed in the order listed.

(Time)

1. 8:00 a.m. Public comment period
2. 8:10 a.m. Approval of any prior meeting minutes
3. 8:20 a.m. Reports, if available: Monthly Financial, Statistical and Director's Report
4. 8:30 a.m. Election of officers
5. 8:40 a.m. Discussion of next steps in Library Director search process
 - a. Transition planning and staffing during transition
6. 8:50 a.m. Discussion of the progress of the Library Planning and Design Study
 - a. Work accomplished to date and future work
 - i. Architect work schedule
 - ii. Site investigations
 - iii. Community Forums
 - b. Follow up on request to Selectmen for special legal counsel
 - c. Work of the Permanent Municipal Building Committee
 - d. Library Planning Committee involvement
 - i. Composition of Library Planning Committee
7. 9:15 a.m. Communication with other Town Boards and the public on Library issues
8. 9:25 a.m. Report from Trustee attendance at other Town Board meetings
9. 9:35 a.m. Update on Library Long-Range Planning process
10. 9:45 a.m. Topics not reasonably anticipated by the chair 48 hour in advance of the meeting, if any
11. 10:00 a.m. Adjournment