

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMMITTEE: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, May 4, 2016

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

**AGENDA**

*Note: Items may not be discussed in the order listed.*

**(Time)**

1. 8:00 a.m. Public comment period
2. 8:05 a.m. Approval of any prior meeting minutes
3. 8:10 a.m. Schedule future meetings
4. 8:20 a.m. Reports, if available: Monthly Financial, Statistical and Director's Report
5. 8:30 a.m. Discussion of next steps in Library Director search process
6. 8:45 a.m. Discussion of the progress of the Library Planning and Design Study
  - a. Work accomplished to date and future work
    - i. Architect work schedule
    - ii. Site investigations
    - iii. Community Forums
  - b. Work of the Permanent Municipal Building Committee
  - c. Library Planning Committee involvement
7. 9:00 a.m. Communication with other Town Boards and the public on Library issues
8. 9:15 a.m. Report from Trustee attendance at other Town Board meetings
9. 9:30 a.m. Update on Library Long-Range Planning process
10. 9:40 a.m. Topics not reasonably anticipated by the chair 48 hour in advance of the meeting, if any
11. 9:45 a.m. Adjournment