

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMMITTEE: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, March 30, 2016

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Library Administrative Office

**AGENDA**

*Note: Items may not be discussed in the order listed.*

**(Time)**

1. 8:00 a.m. Public comment period
2. 8:10 a.m. Approval of any prior meeting minutes
3. 8:15 a.m. Schedule future meetings
4. 8:20 a.m. Reports, if available: Monthly Financial, Statistical and Director's Report
5. 8:25 a.m. Warrant articles for Annual Town Meeting—comments & concerns
  - a. Wastewater article
  - b. 207-195 Main Street sites and 202 Old Connecticut Path site
  - c. Update on League of Women Voters Candidates' Night
  - d. Communication with the public about the warrant articles
6. 8:45 a.m. Discussion of the progress of the Library Planning and Design Study
  - a. Work accomplished to date and future work
    - i. Update on the hiring process for architect/designer
    - ii. Report: Recent Permanent Municipal Building Committee meetings
  - b. Report: March 23 MBLC Information Session on Construction Grant Round
  - c. Discussion of future Library Planning Committee tasks/involvement
7. 9:00 a.m. Communication with other Town Boards and the public on Library issues
8. 9:25 a.m. Update on Library Long-Range Planning process
  - a. Update on March 21 and March 26 community forums
  - b. Upcoming staff meeting with Mr. Flaherty on April 4
9. 9:30 a.m. Library furniture: café tables for lower level
10. 9:30 a.m. Library Policy: Food in the Library (when, where, etc.)
11. 9:30 a.m. Discussion of next steps in Library Director search process
12. 9:45 a.m. Topics not reasonably anticipated by the chair 48 hour in advance of the meeting, if any
13. 10:00 a.m. Thank you to retiring Library Trustee Thaddeus Thompson
14. 10:00 a.m. Adjournment