

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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NAME OF BOARD/COMMITTEE: Board of Library Trustees
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Thursday, March 3, 2016

TIME OF MEETING: 1:30 p.m.

PLACE OF MEETING: Library Director's Office, Wayland Library

AGENDA

Note: Items may not be discussed in the order listed.

(Time)

1. 1:30 p.m. Public comment period
2. 1:35 p.m. Approval of any prior meeting minutes
3. 1:40 p.m. Reports, if available: Monthly Financial, Statistical and Director's Report
4. 1:45 p.m. Warrant articles for Annual Town Meeting—comments & concerns
 - a. Wastewater
 - b. 193-195 Main Street sites and 202 Old Connecticut Path site
5. 2:05p.m. Discussion of the progress of the Library Study project
 - a. Work accomplished to date and future work
 - i. Posting of the RFQ for an architect for the planning and design study
 - ii. Project briefing
 - iii. Review and evaluation of proposals for shortlisting
 - iv. Interviews and designer selection
 - v. Interaction with the Permanent Municipal Building Committee
 - b. Updates from the State Library Building Consultant
 - c. Library site concerns related to other Town Boards
6. 2:30 p.m. Communication with other Town Boards and the public
 - a. Participation/attendance by Trustees at other Board meetings
 - b. Discussion of publicizing community forums
7. 2:45 p.m. Update on Library Long-Range Planning process
 - a. Upcoming staff meeting with Mr. Flaherty on April 4, 2016
 - b. Community forums with Mr. Flaherty
 - c. Discussion of future Library Planning Committee tasks/involvement
8. 3:15 p.m. Discussion of next steps in Library Director search process
9. 3:25 p.m. Topics not reasonably anticipated by the chair 48 hour in advance of the meeting, if any
10. 3:35 p.m. Adjournment