

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, February 3, 2016

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

**AGENDA**

*Note: Items may not be discussed in the order listed.*

**(Time)**

1. 8:00 a.m. Public comment period
2. 8:10 a.m. Approval of any prior meeting minutes
3. 8:15 a.m. Financial /Statistical Reports
4. 8:20 a.m. Warrant articles for Annual Town Meeting--updates
  - a. Wastewater
  - b. 193/195 Main Street sites and 202 Old Connecticut Path site
5. 8:30 a.m. Discussion of the progress of the Library Study project
  - a. Work accomplished so far by the Permanent Municipal Building Committee
  - b. Interview/hiring process for Owner's Project Manager
  - c. Information from the State Library Building Consultant
  - d. Library site concerns related to other town boards
6. 8:40 a.m. Communication with other Town Boards and the public
7. 8:45 a.m. Discussion of the work of the Library Planning Committee and Planning Consultant Chuck Flaherty on the library long-range planning process
8. 9:00 a.m. Update on MEMA drainage grant
9. 9:15 a.m. Discussion of new presentation of library metrics with Asst. Director Sandy Raymond
10. 9:30 a.m. Discussion of new library furniture with Asst. Director Sandy Raymond
11. 9:45 a.m. Discussion of Children's Room furniture and technology with Children's Librarian Pam McCuen
12. 10:00 a.m. Discussion of next steps in Library Director search process
13. 10:10 a.m. Topics not reasonably anticipated by the chair 48 hour in advance of the meeting, if any
14. 10:20 a.m. Adjournment