

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, November 4, 2015

TIME OF MEETING: 7:45 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

**AGENDA**

**(Time)**

*Note: Items may not be discussed in the order listed.*

- |                                                                                                                                               |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1. Public comment period                                                                                                                      | 7:45 a.m.  |
| 2. Approval of any prior meeting minutes                                                                                                      | 7:50 a.m.  |
| 3. Financial /Statistical Reports                                                                                                             | 7:55 a.m.  |
| 4. Discussion/approval of the FY2017 Library budget & narrative                                                                               | 8:00 a.m.  |
| 5. Update of Library project for WRAP liaison (if in attendance)                                                                              | 8:30 a.m.  |
| 6. Discussion of warrant article for Special Town Meeting                                                                                     | 8:45 a.m.  |
| a. Presentation of article                                                                                                                    |            |
| b. Library informational tours                                                                                                                |            |
| i. Feedback from first Open House/Tour                                                                                                        |            |
| c. Responses to questions/concerns raised by residents                                                                                        |            |
| d. New handouts and revision of existing handouts                                                                                             |            |
| 7. Discussion of requirements of the Massachusetts Public Library Construction Program if feasibility study is funded at Special Town Meeting | 9:15 a.m.  |
| a. Hiring an Owners Project Manager                                                                                                           |            |
| b. Update on any new information about MPLCP grant process                                                                                    |            |
| 8. Scheduling future Trustee meetings                                                                                                         | 9:45 a.m.  |
| 9. Brainstorming key Trustee tasks for the next two years                                                                                     | 10:00 a.m. |
| 10. Topics not reasonably anticipated by the chair                                                                                            | 10:30 a.m. |
| 48 hours in advance of the meeting, if any                                                                                                    |            |
| 11. Adjournment                                                                                                                               |            |