

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, December 17, 2014

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

**AGENDA**

**(Minutes)**

- |  |    |
|--|----|
| 1. Public comment period   | 5  |
| 2. Approve minutes   | 5  |
| 3. Financial/Statistical Reports   | 5  |
| 4. Meeting with Public Buildings Director Ben Keefe  | 15 |
| 5. FY2016 Budget narrative revision  | 10 |
| 6. Update on Presentation to Personnel Board   | 5  |
| 7. Update on Finance Committee Planning efforts  | 10 |
| 8. Library Planning Committee composition  | 15 |
| 9. Update on Library Building Program  | 10 |
| 10. Report on Long-Range Planning–Town-Owned Land Meeting  | 5  |
| 11. Community Survey project update  | 10 |
| 12. Website redesign project update  | 10 |
| 13. Wayland Reads update   | 10 |
| 14. Trustees' reports and concerns   | 10 |
| 15. Topics not reasonably anticipated by the chair<br>48 hours in advance of the meeting, if any |    |
| 16. Adjournment  |    |