

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Wednesday, October 15, 2014

TIME OF MEETING: 8 a.m.

PLACE OF MEETING: Raytheon Room, Wayland Library

**AGENDA**

|  | <b>(Minutes)</b> |
|--|------------------|
| 1. Public comment period                                     | 5                |
| 2. Approve minutes   | 5                |
| 3. Financial/Statistical Reports                             | 5                |
| 4. Discussion of upcoming FinCom Planning Meeting (10/15/14) | 10               |
| 5. FY2016 Draft Budget Discussion                            | 30               |
| 6. Schedule possible additional meeting for budget approval  | 5                |
| 7. Discussion of Establishing a Library Planning Committee   | 20               |
| 8. Annual Report   | 15               |
| 9. Update on Library Building Program                        | 10               |
| 10. Update on Library Communications project                 | 10               |
| a. Website update  |                  |
| b. Work by Emily Kristofek                                   |                  |
| 11. Facility Issues  | 10               |
| a. ESCO initiative   |                  |
| b. Children's Room drainage problem                          |                  |
| c. Rotunda windows   |                  |
| d. Pillows for Rotunda Armchairs                             |                  |
| 12. Wayland Reads update                                     | 10               |
| 13. Trustees' reports and concerns                           | 10               |
| 14. Topics not reasonably anticipated by the chair           |                  |
| 48 hours in advance of the meeting, if any                   |                  |
| 15. Adjournment  |                  |