

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees  
Wayland Free Public Library

FILED BY: Ann Knight

DATE OF MEETING: Monday, September 15, 2014

TIME OF MEETING: 6:30 p.m.

PLACE OF MEETING: Small Conference Room, 2nd Floor, Town Building

**AGENDA**

	<b>(Minutes)</b>
1. Public comment period	5
2. Approve minutes	5
3. Financial/Statistical Reports	5
4. Report from Finance Committee Planning Meeting (9/10/14)	10
5. FY2016 Budget Planning Process	30
a. Capital requests	
b. Operating budget process/planning	
6. MBLC Library Planning Process	20
a. Update on status of library program	
b. Discussion of charge for and composition of a planning committee	
7. Update on Library Communications project	10
8. Facility Issues	30
a. Energy Initiative Project at Library	
i. Furnace/Gas heat	
ii. Lighting?	
b. Children's Room drainage problem	
c. Flooding in Children's Room	
d. Rotunda window preservation	
e. Pillows for Rotunda Armchairs	
9. Annual Report	5
10. Wayland Reads update	10
11. Trustees' reports and concerns	10
12. Topics not reasonably anticipated by the chair	
48 hours in advance of the meeting, if any	
13. Adjournment	