

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Board of Library Trustees

FILED BY: James P. Zebrowski

DATE OF MEETING: Wednesday, August 17, 2011

TIME OF MEETING: 8:30 a.m.

PLACE OF MEETING: School Committee Room, Wayland Town Building

**AGENDA**

	<b>(Minutes)</b>
1. Public comment period	5
2. Approve minutes	5
3. Review statistics	5
4. Discussion of August repairs/renovations	20
5. Discussion of future interior improvements	15
6. Building exterior: landscaping/garden/ivy	15
7. Update on Town Center progress including traffic light installation	10
8. Consideration of Sandra Raymond for the Assistant Director position	10
9. Trustees' Reports and Concerns	10
10. Topics not reasonably anticipated by the chair 48 hours in advance of the meeting, if any	5
11. Old business:	20
Stewardship	
Retention of documents	
12. Adjournment	