

**Wayland Free Public Library
Library Planning Committee
Minutes of Meeting on May 17, 2016
Raytheon Room, Wayland Public Library**

Present: Lynne Cavanaugh, Christine Cipriani, Tom Fay, Aida Gennis, Neil Gordon, Jen Gorke, Anne Heller, Ann Knight, Lynne Lipcon, Tim Marsters, Sandy Raymond, Betty Salzberg, Barbara Scolnick, Thom White.

Move to Children's Room

The members moved into the Children's library room while the Raytheon Room was being prepared for the public visioning session.

Call to Order at 6:20 p.m. by Tom Fay, chair of the Library Planning Committee

Public comment There was no public comment.

Minutes of Previous Meeting

The minutes of the meeting of April 27, 2016 were approved unanimously.

Update on Long Range Planning

Ms. Knight gave an update on the Long Range Planning Process. The first draft of the Long Range Planning document should be ready in June and will be placed on the library website for comments. The final draft is not due until November so this should give plenty of time for revisions.

Planning and Design Study Update

Ms. Gennis presented the overview of progress on the planning and design study in preparation for the grant proposal.

Many town boards and committees were asked to supply information and reports that may be relevant to the architects and their team for the study. The Recreation Commission and the School Board sent in information immediately. This is important as they are interested in the same parcels the library is studying for possible new sites for a library building.

There are some open questions about the dump on the Main Street (middle school/DPW) site which was closed in the 1960's. The location of the former dump may restrict locations for a potential new building there.

Legal documents concerning the current library building are being sought. We need to find out what legal restrictions there are on use of the building, in case a different site is chosen for the new library.

There are several public meetings to be held to obtain community input. The first is directly after this meeting and is a visioning session moderated by the architectural firm Tappé. A similar visioning session will be held June 8 and there will also be a teen session held at the High School soon, and possibly again in the fall.

There is also a survey open to the public online as of yesterday and around one hundred responses have already been submitted.

Exercise on Ranking Criteria

A small committee consisting of Ms. Cipriani, Ms. Gorke, Mr. White, Mr. Gordon suggested a shorter list of eight criteria to be ranked. The members present were asked to rank the criteria (for example, “cost”, “community buy-in” and “ease of access”) from one to eight. Mr. Fay presented the top three results from the previous exercise, which consisted of a longer list, completed at the last meeting.

Move to Raytheon Room for Visioning

The meeting moved back into the Raytheon room for the public visioning session at 7pm.

Meeting adjourned at 8:30 p.m. when the visioning session concluded.

Respectfully submitted by Betty Salzberg.

Documents distributed:

Agenda

New planning attributes list and tallying sheets