

**Wayland Free Public Library  
Library Planning Committee  
Minutes of Meeting on April 27, 2016  
Wayland Public Safety Building**

**Present:** Christine Cipriani, Gretchen Dresens, Tom Fay, Chuck Flaherty, Aida Gennis, Neil Gordon, Jen Gorke, Ann Knight, Vicki LaFarge, Lynne Lipcon, Daryl Mark, Betty Salzberg, Barbara Scolnick.

**Call to Order** at 7 p.m. by Tom Fay, chair of the Library Planning Committee

**Public comment** There was no public comment.

**Minutes of Previous Meeting**

The minutes of the meeting of March 21, 2016 were approved

**Update regarding recent Town Meeting Votes.**

Ms. Gennis thanked everyone for their work enabling the passage of the three library-related articles at the Annual Town Meeting. Ms. Knight and Mr. Fay remarked that Ms. Gennis had done the lion's share of the work. Ms. Gennis had attended town committee meetings night after night. All three articles passed by wide margins and with no opposition.

Two of the articles authorized town committees to transfer land to the library and to two other town boards as well. The articles did not actually transfer this land. Later, if a site is chosen for the grant proposal, the library may request the transfer of the land from the town committees currently having jurisdiction over the land. One parcel is 195-207 Main Street, an area near or at the old DPW building. Another site is land that is a part of Greenways, the former Paine Estate, at 202 Old Connecticut Path, now under the jurisdiction of the Selectmen.

The third article provided money to buy wastewater capacity for the current library building, which could be connected to the town wastewater plant at the Town Center. This connection will allow the septic system to be excavated and may allow that land, which is now being used for a septic system, to be built upon, if needed to expand the library at its current location.

Ms. Gennis plans to visit town committees again to request information that can be passed on to Tappe Architects, the architectural firm recently hired for the Planning and Design Study

**Long Range Planning Update**

Mr. Flaherty, the library's consultant for the new Long Range Plan, gave a presentation outlining progress. There were four meetings held to discuss long range planning. One was with the Library Planning Committee, two with the general public, and one with the library staff.

Mr. Flaherty presented findings so far. These were in four categories: Space and Facilities, Staff, Community Engagement and Programming, and Collections. An outline was distributed. These findings will lead to an action plan. The Long Range plan is required to qualify the Town for State Library grants, that includes the state library construction grant program and, therefore, is a necessary component of a grant application.

Mr. Flaherty will meet with Ms. Knight, staff, and Library Trustees in coming weeks. If anyone has further suggestions, they should communicate with Mr. Fay or Ms. Knight, who will pass on suggestions to Mr. Flaherty.

### **Update on Library Planning and Design Study**

Ms. Gennis outlined progress in the Planning and Design Study. This study is under the jurisdiction of the Permanent Municipal Building Committee (PMBC). Ours is the first project that the PMBC has been able to monitor from the beginning. The PMBC members have experience in construction, architecture and finance.

LPC member, Mr. Thom White, and Ms. Knight, are temporary members of the PMBC for the duration of this project. Ms. Knight is replacing Ms. Woodruff. Ms. Gennis continues as an ex-officio member.

Since our last meeting, the architectural firm Tappé has been hired. Several LPC members have expressed an interest and have volunteered to attend PMBC meetings pertaining to the Planning and Design Study. When the architect has small group visioning sessions these members have expressed their willingness to attend if available. The next small group visioning session will be on May 10, 2016.

### **Planning Exercise**

A Planning exercise took place. A list used for another library's plan of about twenty attributes such as "availability of parking" and "drainage and soil conditions" and "access to outdoor space" was distributed and all present were asked to rank these attributes for importance on a scale of one to five. The idea was to be able to concentrate highly ranked attributes when studying the proposed sites in town.

### **Next Meeting**

There may be a meeting to get public input on a potential library design on Tuesday, May 17, at 7 p.m. at a location to be announced.

Meeting adjourned at 9:10 p.m.

Respectfully submitted by Betty Salzberg.

### **Documents distributed:**

Agenda

March 21, 2016 minutes

Long Term Planning Draft Outline

Sample planning attributes list